



# West Central Middle High School

## 2013-2014

Property of: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

In case of emergency, please notify:

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

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2880 U.S. Hwy. 231 S., Suite 200 • Lafayette, IN 47909 • (765) 471-8883

<http://www.schooldatebooks.com> • [sdi@schooldatebooks.com](mailto:sdi@schooldatebooks.com)

# TABLE OF CONTENTS

Vision Statement.....	4
Mission Statement.....	4
Belief Statements.....	4
District Goal.....	4
Welcome Trojans.....	4
Nondiscrimination Statements.....	4
Daily Period Schedule.....	5
One (1) Hour Delay Schedule.....	5
Two (2) Hour Delay Schedule.....	5
Delayed Start on Thursday Schedule.....	5
Bus Drop Off Times at HS/MS.....	5
<b>Student Information.....</b>	<b>6</b>
Registration.....	6
Drop and Add Policy.....	6
Withdrawals and Transfers.....	6
<b>Graduation Requirements.....</b>	<b>6</b>
Core 40 with Academic Honors Diploma.....	6
Core 40 with Technical Honors Diploma.....	7
Core 40 Diploma.....	7
WCHS Honor Roll Requirements.....	7
Grading Scale.....	8
Weighted Grades.....	8
Family Educational Rights and Privacy Act (FERPA).....	8
Textbook Rental.....	9
Lockers.....	9
Book Bags, Back Packs, Large Purses, Coats Etc.....	9
Inspection of Instructional Materials.....	9
Insurance.....	10
School Activity Calendar.....	10
Student Activities.....	10
Fire Drills / Civil Defense.....	10
Passes.....	10
Appearance and Dress Policy.....	11
Specific Dress Rules.....	11
Disciplinary Options.....	11
Hats/Coats/Bandanas.....	11
Use of Phone.....	11
Cell/Smart Phone, Ipods, Ipads and Other Electronic Devices Policy and “Sexual Conduct “.....	11
Penalties for Violating the Cell Phone Policy.....	12
Study Hall Rules.....	12
Student Driving.....	12
Transportation Home.....	13
Bus Changes.....	13
<b>Indiana Law Regarding Driving Privileges for Students.....</b>	<b>13</b>
Under School Suspension or Truancy.....	13
“No School” Procedures.....	13
Administration of Medication.....	13
Indiana Immunization Requirements for Students in Grades 6-12.....	14
Trip Guidelines for Students Participating in Activities.....	14
Fan Bus Regulations.....	14
Personal Property.....	14
WCMS/HS Discipline.....	15
Student Conduct and Discipline Guidelines.....	16

- General Rules ..... 17**
  - Smoking and Tobacco Products ..... 17
  - Tobacco Free Environment ..... 17
  - Drugs/Alcohol..... 17
  - Food Supplements..... 17
  - Firearms/Ammunition/Knife..... 18
  - Fighting ..... 18
  - Verbal Aggression ..... 18
  - Bullying ..... 18
  - Sex-Related Behavior ..... 18
  - Offensive Behavior..... 18
  - Vandalism ..... 19
  - Insubordination ..... 19
  - Cheating..... 19
  - Food and Drink ..... 19
  - Hall Behavior..... 19
  - HS Dance Rules ..... 19
  - MS Dance Rules..... 19
  - Procedure for Obtaining Evidence of Student Misconduct And/Or Violation of School Policy ..... 19
  - Discipline..... 21
  - Suspension Procedures..... 23
  - Expulsion Procedures..... 24
  - Habitual Discipline Offenders..... 24
  - Media Center Regulations ..... 24
  - Media Center/Study Hall Pass ..... 25
  - Cafeteria Policy..... 25
- Attendance Policy Grades 6-12 ..... 25**
  - Excused Absences..... 25
  - Unexcused Absences ..... 25
  - Exempt Absences ..... 26
  - Excused and Unexcused Absences..... 26
  - Excused Absences..... 26
  - Permission to Leave School ..... 27
  - Homework..... 27
  - Denial of Credit ..... 27
  - Tardies ..... 27
  - Truancy ..... 27
  - Attendance at Extra-Curricular Events..... 28
  - Students with an Emergency or Extraordinary Circumstances ..... 28
  - Musical Instrument Rental Program..... 28
- West Central Acceptable Use Policy for Computing/Networking ..... 28**
  - Mission..... 28
  - Responsibility..... 29
  - Agreement ..... 29
  - Disclaimer ..... 29
  - Security ..... 29
  - Personal Responsibility..... 29
  - Acceptable Use..... 30
- Request for Pre-Arranged Absence..... 31**
  - School Bus Rules and Regulations..... 33
- West Central School Corporation Student conduct & Discipline Guidelines..... 33**
- West Central Athletic Handbook 2013-2014..... 34**
- Sports Schedule ..... 44**

## VISION STATEMENT

### **“ENCOURAGE EVERY STUDENT, EVERY DAY”**

Engage

Empower

Educate

## MISSION STATEMENT

West Central Schools commit to a comprehensive system of support, which ensured every member of the school community is prepared for further learning and successful career opportunities in an environment that fosters positive attitudes towards self, others, work, and responsible citizenship.

## BELIEF STATEMENTS

All students need:

- A clean, safe, structured environment that fosters a sense of belonging, dignity, and respect, which promoted student achievement and appropriate social skills.
- A well-developed rigorous curriculum, relevant instructional activities, and assessment measures that provide higher level learning opportunities and enables student success.
- Parents, community, and a highly qualified staff to share the responsibility, through collaboration and communication, in advancing the school system’s mission and goals.

## DISTRICT GOAL

“All students will improve their ability to use language to read, write, listen and speak for effective communication in a global workforce.”

## WELCOME TROJANS

West Central High School extends its greetings to you. In order that you become better acquainted with the many aspects of your school, this handbook has been prepared to introduce you to the programs, activities and opportunities available in this school. The aim of the faculty and administration is to present the best educational program possible and also to provide opportunities for social, physical and emotional development. The policies in this handbook are effective for Summer School as well as the regular school year. Our school welcomes you to its ranks and hopes that you will always be conscious of its traditions and requirements. This school will be whatever you make it. Let us always have the spirit to do things, which will make it outstanding.

## NONDISCRIMINATION STATEMENTS:

Educational services, programs, instruction, and facilities will not be denied to anyone in the West Central School Corporation as the result of his or her age, race, color, national origin, sex, or handicapped condition.



## **DAILY PERIOD SCHEDULE**

Period 1:	8:05 - 9:30
Period 2:	9:35 - 11:00
HS Study Hall/MS Lunch	11:05 - 11:35
Period 3:	11:35 - 1:35
A Lunch	11:35 - 12:05
B Lunch	12:10 - 12:40
MS Study Hall	1:05 – 1:35
Period 4:	1:40 - 3:02

## **ONE (1) HOUR DELAY SCHEDULE**

Period 1:	9:05 - 10:05
Period 2:	10:10 - 11:00
HS Study Hall/MS Lunch	11:05 - 11:35
Period 3:	11:35 - 1:35
A Lunch	11:35 - 12:05
B Lunch	12:10 - 12:40
MS Study Hall	1:05 – 1:35
Period 4:	1:40 - 3:02

## **TWO (2) HOUR DELAY SCHEDULE**

Period 1:	10:05 - 10:45
Period 2:	10:50 - 11:35
Period 3:	11:40 - 1:35
MS Lunch	11:35 - 12:05
No HS/MS Study Hall	
A Lunch	12:15 - 12:45
B Lunch	12:40 - 1:10
Period 4:	1:40 - 3:02

## **DELAYED START ON THURSDAY SCHEDULE**

Period 1:	8:15 - 9:40
Period 2:	9:45 - 11:10
Period 3:	11:15 - 1:35
No HS/MS Study Hall	
MS Lunch	11:10-11:40
A Lunch	11:40 - 12:10
B Lunch	12:10 - 12:40
Period 4:	1:40 - 3:02

## **BUS DROP OFF TIMES AT HS/MS**

Students are to be dropped off by bus at 7:55 on Regular schedule day.

Students are to eat breakfast in the cafeteria (7:55-8:05) immediately after being dropped off by bus.

# STUDENT INFORMATION

## REGISTRATION

Preliminary registration for the next school year takes place each spring. Registration for classes calls for the careful planning on the part of the students, the parents, and the school. Haphazard enrollment often results in poor schoolwork. It should be kept in mind that certain courses are required for graduation and others are electives. Students planning for specific goals after graduation should think in terms of subjects that will help them attain those goals. Students are expected to finalize their course selections in the spring. All schedule changes should be made prior to registration week during the student/counselor meeting in the spring or during the summer advertised office hours. Schedule changes will NOT be made during registration week.

## DROP AND ADD POLICY

All schedule changes should be made prior to registration week. Once school begins students are not allowed to make schedule changes for that school year. Schedule changes will be allowed only for extenuating circumstances, for example, a student is injured and has a medical condition that would not allow them to continue in physical education; a student fails a required class and needs to retake the class in order to meet graduation requirements. The counselor and principal must approve extenuating circumstances. No guarantee can be made that each student will receive the schedule that he/she prefers. Some courses have limited enrollments; some are only offered one time, and some conflict with other requirements.

## WITHDRAWALS AND TRANSFERS

Any student withdrawing from school or transferring to another school must bring a written note of explanation signed by the parents or legal guardian. The administration and guidance counselors will advise students of proper withdrawal procedures. An exit interview is required for students under 18 years of age.

# GRADUATION REQUIREMENTS

## CORE 40 WITH ACADEMIC HONORS DIPLOMA

To be eligible for a Core 40 with Academic Honors Diploma, a student must complete a minimum of forty-eight (48) high school credits. The following areas and courses are required.

English/ Language Arts                    **8 Credits**

Mathematics                                    **8 Credits**

**(2 credits must be earned in grade 11 or 12 in a Core 40 math course or Physics)**

Algebra I-2 Credits; Geometry-2 Credits; Algebra II-2 Credits; 2 Additional credits in Pre-Calculus, or AP Mathematics

Science    **6 Credits**

Biology I-2 Credits; Chemistry I, Physics, or Integrated Chemistry/Physics-2 Credits; 2 Additional credits from Chemistry, Physics, Earth/Space Science, Biology II, Chemistry II/AP

Social Studies                                 **6 Credits**

U.S. History-2 Credits; Government-1 Credit; Geography/History of the World-2 Credits; Economics-1 Credit

Physical Education                         **2 Credits**

Health     **1 Credit**

World Languages                            **6-8 Credits**

(6 credits in one world language or 8 credits in two (2) different world languages)

Fine Arts                                         **2 Credits**

Electives                                        **11 Credits**

Local Requirement                         **1 Credit in Computer Applications**

*The student cannot receive any individual grades below a "C" and must have an overall GPA of a "B" or higher. Complete one (1) of the following: two (2) AP courses and exams; six (6) college credits from transferable dual high school/college courses; one (1) AP course and exam and three (3) college credits from the academic transferable dual high school/college course(s); score a 1200 or higher combined SAT math and verbal; score a 26 composite ACT.*

*Information pertaining to meeting the additional requirements for this diploma is available in the guidance department.*

## **CORE 40 WITH TECHNICAL HONORS DIPLOMA**

To be eligible for a Core 40 with Academic Honors Diploma, a student must complete a minimum of forty-eight (48) high school credits. The requirements for this diploma are the same as above with the following exceptions:

**Mathematics 6 Credits**

**(2 credits must be earned in grade 11 or 12 in a Core 40 math course or Physics)**

**World Languages Recommended**

**Fine Art No Requirement**

**The student cannot receive any individual grades below a “C” and must have an overall GPA of a “B” or higher.**

***Information pertaining to meeting the additional requirements for this diploma is available in the guidance department.***

## **CORE 40 DIPLOMA**

To be eligible for a Core 40, a student must complete a minimum of forty-eight (48) high school credits. The following areas and courses are required.

**English/ Language Arts 8 Credits**

**Mathematics 6 Credits**

**(2 credits must be earned in grade 11 or 12)**

Algebra I-2 Credits; Geometry-2 Credits; Algebra II-2 Credits

**Science 6 Credits**

Biology I-2 Credits; Chemistry I, Physics, or Integrated Chemistry/Physics-2 Credits; Additional credits from Chemistry, Physics, Earth/Space Science, Biology II, Chemistry II/AP

**Social Studies 6 Credits**

U.S. History-2 Credits; Government-1 Credit; Geography/History of the World-2 Credits; Economics-1 Credit

**Physical Education 2 Credits**

**Health 1 Credit**

**Electives 11 Credits**

**Local Requirement 1 Credit in Computer Applications**

Foreign Language, Fine Arts, Computer, Career Area Courses are encouraged.

All students are required to take four subjects per term. These subjects should help enable the students to have the broad background that is so very essential in the highly competitive world. This allows academic and vocational majors to be taken at the same time, which is also often very desirable.

**The decision to “opt-out” of the Core 40 diploma will be made no earlier than the end of the junior year unless a Case Conference Committee makes this decision. Parents must be informed of the student’s desire to opt-out of the Core 40 diploma requirement.**

## **WCHS HONOR ROLL REQUIREMENTS**

**High Honor Roll** - students must score an A- or above in **ALL** classes.

**Regular Honor Roll** - students must score a B average with **NO GRADE BELOW** a B- in **ALL CLASSES**. **Physical Education is included in calculating honor roll.**

## **GRADING SCALE**

100%	=	A+
93-99+%	=	A
90-92+%	=	A-
87-89+%	=	B+
83-86+%	=	B
80-82+%	=	B-
77-79+%	=	C+
73-76+%	=	C
70-72+%	=	C-
67-69+%	=	D+
63-66+%	=	D
60-62+%	=	D-
0-59+%	=	F

## **WEIGHTED GRADES**

Courses to be weighted are AP courses and English Honors courses. Currently, the courses would be Calculus AP, Chemistry AP, English 9 Honors, English 10 Honors, English 11 Honors and Composition/Advanced Composition. The weight for the course would be 1.2.

Examples:

A+	12	x	1.2	=	14.4
A	11	x	1.2	=	13.2
A-	10	x	1.2	=	12.0
B+	9	x	1.2	=	10.8
B	8	x	1.2	=	9.6
B-	7	x	1.2	=	8.4
C+	6	x	1.2	=	7.2
C	5	x	1.2	=	6.0
C-	4	x	1.2	=	4.8
D+	3	x	1.2	=	3.6
D	2	x	1.2	=	2.4
D-	1	x	1.2	=	1.2
F	0	x	1.2	=	0.0

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

### **Model Notice for Directory Information**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the West Central School Corporation, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the West Central School Corporation may disclose appropriately designated "directory information" without written consent, unless you have advised the West Central School Corporation to the contrary in accordance with the West Central School Corporation procedures. The primary purpose of directory information is to allow the West Central School Corporation to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.



Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.<sup>1</sup>

If you do not want the West Central School Corporation to disclose directory information from your child's education records without your prior written consent, you must notify the West Central School Corporation in writing by the first Friday in August. The West Central School Corporation has designated the following information as directory information: Note: an LEA may, but does not have to, include all the information listed below.

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Major Field of study
- Student ID number, user Id, or other unique personal
- Identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, Password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

<sup>1</sup> These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. & 7908), as amended and 10 U.S.C. & 503©, as amended.

## **TEXTBOOK RENTAL**

For the convenience of students and parents, textbooks are provided on a rental basis at a very nominal cost. Textbook rental fees are to be paid at the beginning of each school year. The amount and schedule of obtaining books will be announced prior to the opening of school. Textbooks and supplemental materials are the responsibility of the students to whom they are issued and must be returned, in good condition, at the end of the year (semester if applicable). The student must pay for lost or damaged books.

## **LOCKERS**

Lockers are provided for student use. Each student will be assigned a locker at the beginning of the school year and will be expected to keep that locker all year. Students are encouraged to never leave valuable items in their lockers, never give locker combinations to other students and always keep lockers locked. Repair of damage caused by misuse or neglect will be the responsibility of the student. **Students are not to share lockers.** Lockers are the property of West Central School Corporation. WSCS will not be responsible for lost/stolen items from school/athletic lockers. Students are responsible for securing valuable items at all times. School locks will be made available for all students.

## **BOOK BAGS, BACK PACKS, LARGE PURSES, COATS ETC.**

Students are not to have book bags, back packs, **purses**, coats, etc. in the classrooms during the school day. Exceptions may be made for laptops, I pads, etc. with teacher/office approval. Office personal will take into consideration injury, school temperature, etc. Failure to comply will result in disciplinary action and/or suspension.

## **INSPECTION OF INSTRUCTIONAL MATERIALS**

Section 1. IC 20-10.1-4-15 is added to the Indiana Code as a NEW section to read as follows (effective July 1, 1995): Sec. 15.

- (a) A school corporation shall make available for inspection by the parents or guardians of any student any instructional materials, including:
- (1) teacher's manuals
  - (2) Student texts
  - (3) Films or other video materials;
  - (4) Tapes; and
  - (5) Other materials; used in connection with a personal analysis, an evaluation, or a survey described in subsection (b).

- (b) A student shall not be required to participate in a personal analysis, an evaluation, or a survey that is not directly related to academic instruction and that reveals or attempts to affect the student's attitudes, habits, traits, opinions, beliefs or feelings concerning:
- (1) Political affiliations;
  - (2) Religious beliefs or practices;
  - (3) Mental or psychological conditions that may embarrass the student or the student's family;
  - (4) Sexual behavior or attitudes;
  - (5) Illegal, antisocial, self-incriminating, demeaning behavior;
  - (6) Critical appraisals of other individuals with whom the student has a close family relationship;
  - (7) Legally recognized privileged or confidential relationships, including a relationship with a lawyer, minister, or physician;
  - (8) Income (except as required by law to determine eligibility for participation in a program or for receiving financial assistance under a program); without the prior consent of the student (if the student is an adult or emancipated minor) or the prior written consent of the student's parent or guardian (if the student is not an emancipated minor). A parental consent form for such a personal analysis, evaluation, or survey shall accurately reflect the contents and nature of the personal analysis, evaluation, or survey.
- (c) The department and the governing body shall give parents and students notice of their rights under this section.
- (d) The governing body shall enforce this section.

## **INSURANCE**

Student group accident insurance is available under a voluntary plan. Parents are asked to sign a form stating that insurance has been offered to the family. Folders describing terms are given to each student at the start of school in the fall. Athletic insurance may be purchased on a voluntary basis. Consult the Athletic Director or coach of your sport.

## **SCHOOL ACTIVITY CALENDAR**

All extra-curricular activities must be approved ***at least one week in advance*** of the activity date, by the assistant principal, before they are posted on the school activity calendar. Once posted, they become official school activities.

## **STUDENT ACTIVITIES**

Students are encouraged to participate in the following:

**Girls Sports** – Cross Country(HS/MS), Volleyball(HS/MS), Golf(HS), Basketball(HS/MS), Softball(HS), Track(HS/MS) and Cheerleading(HS/MS).

**Boys Sports** – Cross Country (HS/MS), Football (HS/MS), Basketball (HS/MS), Wrestling (HS/MS), Baseball (HS), Track (HS/MS) and Golf (HS).

**High School Clubs and Organizations:** Sunshine Society, Family Careers and Community Leaders of America (FCCLA), Business Professionals of America (BPA), National Honor Society (NHS), Student Council, Yearbook, National FFA Organization, Art Club, SADD/SCOPE, Interclub Council, Euchre Club, Fellowship of Christian Athletes (FCA), Environmental Club and Drama. Middle School clubs may be offered.

## **FIRE DRILLS/CIVIL DEFENSE**

The purpose of a fire drill is for every individual to learn to evacuate the building in a quiet, orderly, rapid manner and at the same time, leave the building in such a condition as not to spread the fire. When possible, close all windows and doors and turn off all electrical items and gas jets. Disaster drills are used to protect students from varied phenomena. School or other officials for prescribed action will direct students.

## **PASSES**

Students are to have passes from their responsible teachers when in the hallways. Hall passes are to be displayed by the students when it becomes necessary for them to leave their designated area. Failure to display a pass could result in the loss of pass privileges or the student may be considered truant. Students are also responsible for signing in and out of each classroom after they have received a pass from their teacher. There is a limit of five passes from each class per week and there is to be no passing or exchanging of handbook passes. Passes will only be used at appropriate times, when given permission by the teacher. **Ability to use passes may also be revoked if student behavior is unacceptable.**

## **APPEARANCE AND DRESS POLICY**

Students at West Central High School are expected to exhibit cleanliness and good taste in personal appearance. We take pride in the appearance of our students. Your dress reflects the quality of our school. The school considers the appearance of students relating to dress and grooming as an important factor for an effective and desirable atmosphere for learning. Over exposure of the body (tank tops, midriff-exposing shirts, and short shorts) is considered inappropriate dress for school. Clothing/items displaying alcohol, drugs, tobacco, inappropriate language, inappropriate pictures, and/or sex logos, pictures and/or words, and/or express double meanings are unacceptable (this would include “Playboy” items). Chains, bandanas, roller skates, sunglasses (inside), dog collars and/or spikes are not to be worn. Any type of clothing and/or accessories that can be considered dangerous to others in the school is prohibited. The building principals reserve the right to send students home if their appearance does not reflect good taste and cleanliness or if the interpretation of the students’ dress is questionable. If students do not follow the above guidelines further disciplinary action may result.

### **SPECIFIC DRESS RULES**

1. Footwear is required.
2. Shorts, mini-skirts, split skirts and dresses may not be shorter than the fingertips of a student with arms in a relaxed hanging position. Body-fitting pants, including spandex and any other similar materials that fit in the same way, must be worn with a top that also meets the length requirements. The length requirement includes any manufactured slits. Tights or form fitting clothing under shorts or skirts will be acceptable if the shorts or skirts are of acceptable length.
3. Clothing with low necklines or those, which are sheer, backless, strapless, or bare-midriff in design, are not permitted; likewise, no tank tops are permitted. Sleeveless blouses/dresses or any backless garment will not be permitted. Cap sleeves are acceptable. All skin between the shoulders and the top of the pants must be covered at ALL times during the school day.
4. Clothing with holes in them or any clothing that shows parts of the body not normally seen is prohibited. **Holes in pants are NOT allowed.** All rips, tears, threadbare, holes or other imperfections that allow skin to be exposed must have a patch on the outside or inside of the jean to eliminate exposed skin.
5. Pants must be worn so that undergarments are covered at all times throughout the school day; this includes shorts or boxer shorts worn under saggy pants. No underwear or skin should be showing. This would include while sitting or standing.
6. West Central High School has adopted a “Closed Forum” policy that prohibits the wearing of all items with messages not connected with school or school sponsored events.

### **DISCIPLINARY OPTIONS:**

**First Offense:** Written warning, Change clothing and/or ISS. Refusal / Further violations will be considered insubordination.

**Future Offenses:** Written referral, Change clothing and/or 1-5 days ISS...possible OSS/Expulsion. Refusal/ Further violations will be considered insubordination.

### **HATS/COATS/BANDANAS**

Hats, coats, bandanas and other headwear (including sunglasses) are not to be worn in the school building, during the instructional day. It is common courtesy to remove your hat when entering a public building or home. If you wear a hat or coat to school, please leave it in your locker during the school day.

### **USE OF PHONE**

The major use of the phone is to be for students to call home after extra-curricular activities. Calls may take place before and after school hours, during resource and during lunch. Students are not to use the phones in the classrooms for personal use. All students must receive permission from the high school office to make emergency phone calls. **Students are not to leave class to use the phone.** All calls should be kept very brief.

### **CELL/SMART PHONE, IPODS, IPADS AND OTHER ELECTRONIC DEVICES POLICY AND “SEXUAL CONDUCT”**

High School Students are not permitted to make calls, text message, take pictures, listen to music or use electronic devices during the school day. Exceptions: Permission can be granted by each individual teacher and/or Administration. Unless permission is granted – Use of cell phones is prohibited in all classrooms.

Middle School Students are not allowed to use or openly carry electronic devices, including cell phones without the permission of an administrator. The property will be confiscated and disciplinary action may be taken. Electronic devices and cell phones must be placed in student locker throughout the day, including lunch period. Electronic devices and cell phones cannot be seen or heard during the school day without the permission of an administrator.

**Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, including the contents of a cell phone or other electronic device is considered grounds for suspension or expulsion.** Students may be suspended and/or expelled for taking and/or possessing inappropriate pictures. Law enforcement will be contacted if students take or possess inappropriate pictures. Students may face criminal charges for taking or possessing inappropriate pictures.

Cyber-bullying is an offense by which the act of, sharing, sending or posting harmful or cruel text or images using the Internet or other digital communication devices.

Sexting is an offense by which the act of, sharing, sending or posting sexually explicit messages or photos electronically, primarily between cell phones, Internet or other digital communication devices.

### **PENALTIES FOR VIOLATING THE CELL PHONE POLICY ARE:**

**First Violation:** Verbal warning, by teacher or staff. Device turned off and put away.

**Second Violation:** Teacher will confiscate the device for the period. Notify office w/referral of second violation.

**Third Violation:** Confiscate device and turn in to office. Refusal to turn over device will be an automatic office referral. Parent/guardian must pick up device after regular school hours. Further violations will be considered insubordination.

**Additional Violation:** Will be considered insubordination and penalized accordingly. The device will be confiscated and kept in the office; a parent/guardian must pick the phone up in the office.

### **STUDY HALL RULES**

1. Students are to read and/or do homework.
2. Students are to stay in study hall and are not allowed to leave without a pass from the teacher requesting to see the student.

### **STUDENT DRIVING**

Student driving is a privilege and not a right. Any violation of the following may result in the suspension of a student's privilege to drive to school:

1. Once a student has parked in the student parking area, the car cannot be moved until after the student has completed the school day, unless an emergency arises which has been cleared through the office of the principal.
2. There is no loitering in cars or in the parking area.
3. Traffic violations of any type, whether directly connected with transportation to school or after school functions, may result in the suspension of a students' privilege to drive to school.
4. No parking is permitted in the student walkways.
5. All student drivers will register their vehicles in the office within 5 school days of the first day of school.
6. All student drivers will display their assigned driving tag while on school grounds.
7. Students are not permitted to leave the building and return to their vehicle, unless an emergency arises which has been cleared through the office of the principal.

When exiting the school grounds at the end of the day, student drivers are to use the southeast exit of the parking lot, near the bus garage.

A letter will be sent to the Bureau of Motor Vehicles if a student is deemed a habitual truant, has been suspended two (2) times, expelled, or has been withdrawn from school and is under 18 years of age. The letter will request that the student's driving privileges be invalidated as pursuant to IC 9-24-2-4.

## **TRANSPORTATION HOME**

Before a student who has become ill or injured is sent home, the office will notify the parents or guardian to arrange for transportation of the student. In case of an injury which needs medical treatment an attempt will be made to contact the parents for advice and the necessary transportation. In any case, if a student leaves school without the permission of a member of the administrative staff or the school nurse, that student may be considered truant.

## **BUS CHANGES**

We are concerned about the safety of every student and their location at all times. A student will be permitted to ride a different bus **only if the office has written notification** of this change. If an emergency occurs and different transportation is required, please contact the school before 2:00 P.M. **STUDENTS WITHOUT A WRITTEN NOTE WILL BE SENT HOME ON THEIR REGULAR BUS.**

# **INDIANA LAW REGARDING DRIVING PRIVILEGES FOR STUDENTS**

## **UNDER SCHOOL SUSPENSION OR TRUANCY**

West Central High School will follow Indiana Law 9-1-4-33.4 as added by P.L.51-1990 that prohibits the issuance of an operator's license, learner's permit or invalidates a student's license or permit if suspended from school for the second time during the school year, expelled from school, tries to circumvent sanctions of this law by withdrawing from school before graduating, or is considered to be a habitual truant. If a person is under 18 years of age and is under suspension, expulsion, or has withdrawn from school as described in Section 29(g) of IC9-1-4-33.4, the Department of Motor Vehicles shall, upon notification by the person's principal, invalidate the person's license or permit until the earliest of the following events:

- (1) The person becomes 18 years of age;
- (2) 120 days after the person is suspended;
- (3) 180 days after the person is expelled;
- (4) the suspension, expulsion, is reversed after the person has had a hearing under IC20-8.1-5;
- (5) If IC9-1-4-29(g)(9) applies, the student in good standing had re-enrolled in school.

A student at least thirteen (13) years of age but less than fifteen (15) years of age and identified as a habitual truant as stated in the attendance section of this manual will be identified on a list submitted to the bureau of motor vehicles. This action will result in an individual not being issued an operator's license or a learner's permit to drive until the person is at least eighteen (18) years of age. Habitual truancy is defined as 3 or more trancies per school year.

## **"NO SCHOOL" PROCEDURES**

The arrival of winter brings severe weather conditions that may close or delay school. Please do not call the schools or administration office to ask if school will be in session as these ties up telephone lines which need to be held open for emergency calls. Listen to the following radio stations for such information: 96.5 WAZY Lafayette; 99.7 WLQI Rensselaer; 99.3 WKVI Knox; 100.1 WFRN Winamac; 93.5 WKHY Lafayette and television stations WLFI channel 18 Lafayette, WNDU channel 16 South Bend and WSBT channel 22 South Bend.

## **ADMINISTRATION OF MEDICATION**

No medication shall be administered without the written consent of the parent. Prescription medication and/or over the counter medication must be in the original container. Written consent is valid only for the period specified on the consent form, and in no case longer than the current school or program year. Medication should be taken to the main office for safekeeping. Medication shall be administered in accordance with the physician's prescription. If the medication is to be terminated prior to the date on the prescription, the written and dated consent or withdrawal of consent of the parent is required. No student may carry any medication or pills; all medication (including aspirin/Tylenol) must be brought to the main office and dispensed from there. Any exception to this rule must be approved by the high school administration. These procedures are meant to protect both the student and the school. Medication is to be administered by authorized school personnel.

## **INDIANA IMMUNIZATION REQUIREMENTS FOR STUDENTS IN GRADES 6-12**

- If Religious Objection to any Immunizations, a yearly Objection form must be on file.
- If a child has a Medical/Religious Objection to any vaccinations, in the event of an outbreak of a vaccine preventable disease, your child may be excluded from school to protect his/her health and the health of other students/staff. The length of time your child will be kept out of school depends on the disease. See complete form/information on our school's web site.
- 5 doses of diphtheria-tetanus-acellular pertussis (DTaP), diphtheria-tetanus-pertussis (DTP), or pediatric diphtheria-tetanus vaccine (DT) (4 doses are acceptable if the 4th dose was administered on or after the 4th birthday and at least 6 months after the 3rd dose).
- 4 doses of any combination of IPV or OPV by age 4-6 (3 doses of all OPV or all IPV are acceptable if the 3rd dose was administered on or after the 4th birthday).
- 3 doses of Hepatitis B vaccine (3rd dose must be on or after 24 weeks of age). • 2 doses of measles (rubeola) vaccine on or after the first birthday.
- 2 doses of MMR
- **2 doses of varicella (chickenpox) vaccine on or after the first birthday separated by age-appropriate interval or written history of disease. Parental history of chickenpox disease is acceptable proof of immunity. A signed written statement from the parent/guardian indicating month and year of disease is sufficient.**
- **1 dose of tetanus-diphtheria-acellular pertussis vaccine (Tdap) given on or after 10 years of age.**
- **1 dose of meningococcal conjugate vaccine (MCV4).**

## **TRIP GUIDELINES FOR STUDENTS PARTICIPATING IN ACTIVITIES**

The West Central School Corporation expects that students who are members of the participating group to ride the school bus to and from the out-of-town activity. Students will not be permitted to drive to or from the activity on their own. In case of emergencies or conflicts, students who wish to be transported by their parents must have their parents make a request to the director in charge of the activity. Students requesting to ride with someone else's parents must also have their parents make a request to the director in charge. All requests should be taken care of prior to the trip. The principal must approve any exceptions to the guidelines in advance. The guidelines are for the best interest and safety of the students and programs.

## **FAN BUS REGULATIONS**

All students riding to an athletic contest on a fan bus are required to return on the fan bus unless parents or guardians contact the bus supervisor in advance. A student who fails to comply with the rules and regulations for the fan bus will lose the privilege of riding the bus and may be subject to further discipline.

## **PERSONAL PROPERTY**

Students should limit items brought to school to those necessary for school activities. Students should NOT bring large amounts of money to school. All valuable articles should be in possession of the owner at all times. To aid in recovery, thefts should be reported to administration immediately. THE SCHOOL WILL NOT ACCEPT RESPONSIBILITY FOR MONEY OR VALUABLE ITEMS WHICH ARE LOST OR STOLEN AT SCHOOL.



## WCMS/HS DISCIPLINE

The following matrix is intended to serve as a guide that administration will generally follow. However, the administration reserves the right to alter/adjust the consequence(s) as they deem necessary.

BEHAVIOR	1st	2nd	3rd
1. <b>Battery/Physical Attack</b>	10 day OSS and Recommendation for Expulsion	*****	*****
2. <b>Bomb Threat</b>	10 day OSS, PCSD notified, recommendation for expulsion.	*****	*****
3. <b>Cell &amp; Smart phones/ IPods/I pads/electronic devices</b>	Verbal warning, by teacher or staff. Device turned off and put away.	Teacher will confiscate the device for the period. Notify office w/referral of second violation.	Confiscate device and turn in to office. Refusal to turn over device will be an automatic office referral. Parent must pick up device after regular school hours. Further violations will be considered insubordination.
4. <b>Cheating/Plagiarism</b>	Zero for assignment	Zero for assignment, possible failure for term.	Zero for assignment, failure for term.
5. <b>Disrespect</b>	Teacher contact parent, teacher detention... other consequences deemed appropriate by administration	Teacher/Administration contact parent, teacher detention... other consequences deemed appropriate by administration	Teacher/Administration contact parent, teacher detention... other consequences deemed appropriate by administration
6. <b>Dress Code Violations</b>	Written warning, Change clothing and/or ISS. Refusal / Further violations will be considered insubordination.	Written referral, Change clothing and/or 1-3 days ISS. Refusal/ Further violations will be considered insubordination.	Written referral, Change to school issued clothing and 3-5 days ISS. Further violations will be considered insubordination.
7. <b>Driving/Parking Violations</b>	Verbal Warning	Loss of driving privileges for 1-10 days	Loss of driving privileges for 10-180 days plus other consequences deemed appropriate by administration
8. <b>Drugs/Alcohol/ Paraphernalia</b>	Up to 10 day OSS, possible Recommend-for expulsion. PCSD notified.	*****	*****
9. <b>Failure to Comply with WCHS/MS Rules</b>	Teacher contact parent, teacher detention... other consequences deemed appropriate by administration	Teacher/Administration contact parent, teacher detention... other consequences deemed appropriate by administration Insubordination.	Teacher/Administration contact parent, teacher detention... 1-5 days OSS, other consequences deemed appropriate by administration Insubordination.

10. <b>Fighting</b>	3-5 day OSS, PCSD possibly notified.	5-10 day OSS, PCSD possibly notified.	10 day OSS, recommendation for expulsion. PCSD possibly notified.
11. <b>Habitual Offender</b>	Insubordination Penalty #1	Insubordination Penalty #2	Insubordination Penalty #3
12. <b>Intimidation/Bullying/ Harassment/Threats</b>	1-3 days ISS other consequences deemed appropriate by administration	3-5 days ISS other consequences deemed appropriate by administration	5-10 days ISS/OSS other consequences deemed appropriate by administration
13. <b>Hazing</b>	5-10 days OSS, possible recommendation for expulsion	*****	*****
14. <b>Insubordination</b>	1-3 days ISS other consequences deemed appropriate by administration	3-5 days ISS other consequences deemed appropriate by administration	5-10 days ISS/OSS other consequences deemed appropriate by administration
15. <b>Profanity</b>	Verbal Warning	Written Referral – Administrative discretion on penalty	Insubordination consequences begin
16. <b>Public Display of Affection</b>	Verbal Warning	Written Referral – Administrative discretion on penalty	Insubordination consequences begin
17. <b>Theft</b>	1-5 days ISS. Restitution made. PCSD Notified	5-10 days ISS/OSS. Restitution made. PCSD Notified	10 day OSS, PCSD notified, recommendation for expulsion
18. <b>Tobacco/Smoking</b>	3 days OSS	5-10 days OSS, possible expulsion.	10 days OSS, recommendation for expulsion
19. <b>Truancy</b>	Making up 1 day of ISS	Making up 2 days of ISS Contact PC Probation/Prosecutors Dept.	Habitual Truancy – 3-5 days OSS pending expulsion, contact PCPD & BMW
20. <b>Unlawful Activity</b>	PCSD notified, possible suspension/expulsion	*****	*****
21. <b>Weapons/Firearms</b>	10 day OSS, PCSD notified, recommendation for expulsion	*****	*****

## STUDENT CONDUCT AND DISCIPLINE GUIDELINES

To be an effective school there must be a combination of good order and respect for the rights, privileges and safety of others. To attain these objectives, the governing body has established written rules and standards concerning student conduct which are reasonably necessary to carry out or to prevent interference with carrying out the educational functions of the school. A copy of the discipline policy is distributed to each student and parent or legal guardian of each student. The corporation requests that a student's parent or legal guardian and the student acknowledge in writing, on the form provided, that each individual has reviewed the disciplinary policy. Any administrator, teacher or other personnel of the school corporation shall be authorized to take action in connection with student behavior, in addition to the actions specifically provided in the student handbook. When attempting to prevent or correct interference with school purpose. **Administrative Decisions:** We are aware that during the school year situations may arise which call for decisions that may not be covered by the handbook. The Principal (and/or his designee) reserve the right to modify, or add to, these rules when it becomes necessary.



Specific forms of disciplinary action are:

1) refer to counselor for problem solving; 2) conference with a parent by phone or in person; 3) assigning additional work; 4) rearranging class schedule; 5) before or after school detention; 6) restriction of participating in or attendance at extra-curricular activities; 7) school related work activities or community service as an alternative to other means of discipline; 8) attendance at Saturday School; 9) corporal punishment may be administered at the discretion of an administrator but shall not be administered with anger or malice toward the student. An adult witness employed by the school corporation shall be required to be present and serve as a witness to this form of discipline; 10) contact outside authorities for assistance - welfare department, probation department, law enforcement, juvenile court, etc.; 11) suspension from school attendance; 12) expulsion from school attendance; and 13) any other action deemed necessary and appropriate to maintain discipline.

## **GENERAL RULES**

### **SMOKING AND TOBACCO PRODUCTS**

#### **TOBACCO FREE ENVIRONMENT**

Effective June 1, 2009, West Central School Corporation is declared a "Tobacco Free" campus. This includes all buildings, grounds, in vehicles while on school grounds and school owned vehicles at any time. This policy applies to all staff, students and visitors to the West Central campus and is in effect twenty-four hours per day. This policy is in keeping with the Pro-Children Act of 1994, revised in 2001.

Students are not permitted to **possess**, smoke, or chew tobacco, anywhere in the school building, on school grounds **including vehicles**, on school buses, **at bus stops**, and/or at school sponsored activities at any location.

**First Offense** - Out-of-School Suspension (O.S.S.) - 3 days

**Second Offense** - 5-10 day suspension from school and possible expulsion

It is also a violation of the disciplinary code to possess, provide to another person, or to assist in (such as being a "look-out") the use of tobacco or any other smoking material, or any substance which is, looks like, or which is or was represented to be a tobacco product. Disciplinary action and/or suspension will result.

#### **DRUGS/ALCOHOL**

It is a violation of the school disciplinary code to knowingly possess, use, provide, or transmit to another person; or purchase or receive from another person; or be under the influence of: any substance which is, looks like, or which is or was represented to be a narcotic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, substance containing alcohol, heavily-based caffeine product, substance containing phenylpropanolamine (PPA), steroid, stimulant, depressant, or intoxicant of any kind. Use of a drug authorized by a medical prescription from a physician is not a violation of this subdivision. It is also a violation of the student disciplinary code to be in possession of or supply or receive from others, drug paraphernalia such as pipes, rolling papers, clips, etc.

1. On school grounds immediately before, during and immediately after school hours and at any time the school is being used by a school group.
2. Off school grounds at a school activity, function, or event.
3. Traveling to or from school or a school activity, function, or event.
4. Any student who is discovered to be under the influence of alcohol or drugs while at school or a school-sponsored event will be suspended, pending expulsion.

As an option to being expelled, the student may enroll in a program for alcohol and/or drug offenders through the Four County Counseling Services or similar professional service, for first time offenders, and with administrative approval. Students who are suspected to be under the influence of alcohol will be requested to take a test for alcohol consumption. Refusing to take such a test can be considered an admission of guilt.

#### **FOOD SUPPLEMENTS:**

Students are exposed to many individuals and/or marketing programs promoting the use of food supplements to increase performance. These food supplements are not necessary for a student's success. Students are not to possess, use, provide, or transmit to another person; or purchase or receive from another person; or be under the influence of food supplements.

School personnel and coaches should not dispense or encourage any drug, medication, or food supplement. Use of any drug, medication or food supplement in a way not prescribed by the manufacturer should not be authorized or encouraged by school personnel. Even natural substances in unnatural amounts may have short-term or long-term negative health effects. In order to minimize health and safety risks to students, maintain ethical standards and reduce liability risks, school personnel should never supply, recommend or permit the use of any drug, medication or food supplement solely for performance-enhancing purposes.

### **FIREARMS/AMMUNITION/KNIFE**

The penalty for possession of a handgun or firearm on school property, or on a school bus is a felony (as well as possession of a handgun within 1000 feet of school property); ten days suspension and expulsion from school for one calendar year. The superintendent may reduce the length of the expulsion if the circumstances warrant such reduction. The offending student will be reported to law enforcement. A student may be suspended and expelled for possession of ammunition (shells, bullets, etc.) and/or a knife on school property including in a vehicle or on a school bus.

### **FIGHTING**

Fighting will not be tolerated. Students should take their differences to the teacher in charge or to the office and not give in to physical fighting. Students involved in fighting will be suspended either in or out of school. Students who are involved in instigating others to fight may also be subject to disciplinary action.

### **VERBAL AGGRESSION**

Verbal aggression towards anyone will not be tolerated. Disciplinary action and/or suspension **shall** result. Examples of verbal aggression are profane **and/or** obscene language, sexual harassment, forms of coercion, threats, intimidation, and **any racial comment(s) or racial slur**.

### **BULLYING**

Bullying is a very serious offense and will not be tolerated. Each incident will be handled based on the degree of the act as determined by the school administration. Acts of bullying may result in suspension or expulsion. In compliance with Senate Enrolled Act 285, IC 20-33-8-0.2, bullying is defined as "overt, unwanted repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical act committed, aggression, or any other behaviors that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:

- (1) places the targeted student in reasonable fear of harm to the targeted student's person or property;
- (2) has a substantially detrimental effect on the targeted student's physical or mental health;
- (3) has the effect of substantially interfering with the targeted student's academic performance; or
- (4) has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.

The consequences of bullying will apply when a student is on school grounds immediately before or during school hours, immediately after school hours, or at any other time when a school group is using the school. It also applies when our students are off school grounds at another school activity, function or event; traveling to or from school; attending a school-related activity, function, or event; or using property or equipment that has been provided by the school.

Students who experience bullying, harassment or intimidation for any reason should report the incident to a school counselor or administrator immediately for investigation.

### **SEX-RELATED BEHAVIOR**

It is against the student disciplinary code to engage in sexual harassment of another person, which includes sexually-related verbal statements, gestures or physical contact. It is also against the student disciplinary code to engage in voluntary or consensual sexually-related contact with another person.

### **OFFENSIVE BEHAVIOR**

It is against the student disciplinary code to engage in speech or conduct, including clothing, jewelry or hairstyle, which is profane, indecent, lewd, vulgar or offensive to school purposes.

### **VANDALISM**

Vandalism is destroying or defacing any school property. Students involved will receive disciplinary action and/or suspension. A parent conference will be called and the student will be required to replace damaged property.

## **INSUBORDINATION**

Students are expected to follow the directions of teachers and other adults responsible for the operation of the school. A student may be suspended from school for insubordination.

## **CHEATING**

The first offense of cheating/plagiarism may result in automatic failure for the activity. A second detected offense in the same activity or subject area may result in failure for that grading term.

## **FOOD AND DRINK**

Food and drink are not permitted within the classroom unless they are directly related to the curriculum or with teacher permission. When necessary, food and drink items should be left in the student's locker. All vending machines within the school will be used at your own risk. **Such items should NOT be taken from one room to another.**

## **HALL BEHAVIOR**

The halls are crowded when classes are not in session. Hall rules are:

1. Absolutely no running, pushing or scuffling in the building at any time.
2. Keep your hands to yourself at all times. The halls are no place to kiss or lock arms or for general petting practices.
3. Unnecessary slamming of locker doors or hanging on locker doors is disrespectful to school property.
4. Yelling and/or whistling are inappropriate.

## **HS DANCE RULES**

1. No drinking, use of tobacco, or illegal use of drugs will be tolerated at any school dance. If any chaperone or any faculty member discovers a violation, the parents will be called and school disciplinary action will be taken.
2. Rowdy conduct will not be tolerated. West Central students are considered mature enough to control themselves in public.
3. Anyone wearing outlandish dress, showing bad taste or uncleanness will not be permitted to enter school dances. School approved attire.
4. Mosh/slam or inappropriate dancing will not be allowed. All violators of this rule will be asked to leave the dance.
5. The approximate time of the dances will be 15 minutes after the games and will end at 10:30 p.m.  
**Exceptions:** Homecoming and Prom
6. All dances are restricted to West Central High School students and their registered guests.
7. Students Guest System: All dances are restricted to West Central High School students and their registered guest. Guest must be high school students or older.

## **MS DANCE RULES**

1. All HS rules 1-4.
2. All dances restricted to WCMS students in good standing (No Academic/Discipline issues).
3. Attendance at dances are restricted to WCMS students.
4. You must be at school on day of dance in order to attend.

## **PROCEDURE FOR OBTAINING EVIDENCE OF STUDENT MISCONDUCT AND/OR VIOLATION OF SCHOOL POLICY**

- A. As used in this section, "reasonable suspicion for a search" means circumstances that would lead a reasonable person to suspect that the search of a particular person, place or thing will lead to the discovery of:
  1. Evidence of a violation of the student conduct standards contained in the student handbook.
  2. Anything that because of its presence presents an immediate danger or physical harm or illness to any person.

- B. All lockers and other storage areas provided for student use on school premises remain the property of the school corporation and are provided for the use of the students subject to inspection, access for maintenance and search pursuant to this section. No student shall lock or otherwise impede access to any locker or storage area except with a lock provided by or approved by the principal of the school in which the locker or storage area is located. Unapproved locks will be removed and destroyed.
1. The principal, members of the administrative staff may search a locker and its contents where the person conducting the search or the principal designating the person to search has reasonable suspicion for a search of that particular locker being searched. Where the locker to be searched is assigned to a particular student and that student is on the school premises at the time of the search, the student may be notified prior to the search and given the option to be present at the time of the search.
  2. The principal, a member of the administrative staff, or a teacher may search a desk or any other storage area on school premises other than a locker when the person conducting the search has reasonable suspicion for a search.
- C. The principal, or another member of the administrative staff and acting at the direction of the principal, may search the person of a student during a school activity. Searches of the person of the student shall be limited to:
1. Searches of the pockets of the student
  2. Any object in the possession of the student such as a purse or briefcase, and/or a "pat down" of the exterior of the student's clothing. Searches of the person of a student, which require removal of clothing other than a coat, shoes or jacket, shall be referred to a law enforcement officer in accordance with subsection G of this section. A person of the same sex as the student being searched shall conduct searches of the person of a student in a private room. At least one but not more than three additional persons of the same sex as the student being searched shall witness but not participate in the search. At the request of the student to be searched, an additional person of the same sex as the student designated by the student, and then reasonably available on school premises shall witness the search. The parent or guardian of any student searched shall be notified of the search as soon as reasonably possible.
- D. The privilege of bringing a student-operated motor vehicle onto school premises is hereby conditioned on written consent by the student driver, the owner of the motor vehicle and the parent or guardian of the student to allow search of that motor vehicle when there is reasonable suspicion for a search of the motor vehicle. Refusal by a student, parent or guardian, or the motor vehicle owner to provide or allow access to a motor vehicle on school premises at the time of a request to search the motor vehicle, may be cause for termination without further hearing of the privilege of bringing a motor vehicle onto school premises. The principal or a member of the administrative staff designated in writing by the principal may request a law enforcement officer to search a motor vehicle on school premises, subject to sub-section G of this section.
- E. Anything found in the course of a search conducted in accordance with this section, which is evidence of a violation of the student conduct standards contained in the student handbook, may be:
1. Seized and admitted as evidence in any suspension or expulsion proceeding if it is tagged for identification at the time it is seized and kept in a secure place by the principal or the principal's designee until it is presented at the hearing.
  2. Returned to the parent or guardian of the student from whom it was seized.
  3. Destroyed if it has no significant value, or
  4. Turned over to any law enforcement officer in accordance with sub-section G
- F. Anything found in the course of a search conducted in accordance with this section which by its presence presents an immediate danger or physical harm or illness to any person may be seized and:
1. Returned to the parent or guardian of the student from whom it was seized,
  2. Destroyed, or
  3. Turned over to any law enforcement office in accordance with sub-section G.

- G. The principal, or a member of the administrative staff designated in writing by the principal, may request the assistance of a law enforcement officer to:
1. Search any area of the school premises, any student, or any motor vehicle on the school premises,
  2. Identify or dispose of anything found in the course of a search conducted in accordance with this section.
- H. Principals designated administrative staff: Assistant Principal, Athletic Director, Administrative Assistants and Counselors

## **DISCIPLINE**

- A. School on Saturday (SOS): West Central has initiated a School on Saturday program for students who are disruptive and interfere with school purposes. School on Saturday guidelines and procedures will be as follows: It is hoped that S.O.S. will be an effective means to correct student behavior. S.O.S. will allow students to remain in their classes while working to correct the behavior that is disruptive. If it becomes evident that S.O.S. is no longer a deterrent of misbehavior, other more severe measures will be taken.
1. S.O.S. will be Saturday at a time determined by administration and students will enter the southwest doors in front of the main office.
  2. Students will be responsible to bring books and materials necessary for the completion of assignments.
  3. Teachers will be notified on Wednesday of those students who will be attending S.O.S. so that assignments may be given to the S.O.S. coordinator by noon on Friday.
  4. Sleeping or talking will not be permitted.
  5. Students are to work individually unless the staff person in charge gives consent.
  6. Completed work by students will be given credit in those classes where assignments were given. If work is not completed the teacher may reduce the student's grade appropriately.
  7. Students who fail to show up for S.O.S. will be assigned twice the number of S.O.S. or may face suspension.
  8. Students must have their transportation arranged to and from Saturday School.
  9. Students reluctant to serve School on Saturday and detentions will be refused the privilege to participate and/or attend extra-curricular activities until such time these requests to serve are met.
- B. Grounds for Short Term Suspension: Any principal may deny a student the right to attend school or to take part in any school function for a period of up to ten (10) school days on the following grounds:
1. Student misconduct and substantial disobedience.
  2. Conduct, which constitutes grounds for expulsion.
  3. Short term suspension shall be made solely after the principal has made an investigation thereof and has determined that such suspension is necessary to help any student, to further school purposes, or to prevent an interference therewith.
- C. Corporal Punishment: Corporal punishment or other corrective measures may be used in lieu of suspension or expulsion when deemed advisable by the administration.
- D. Grounds for Expulsion: Grounds for suspension or expulsion are student misconduct and/or substantial disobedience. Examples of student misconduct and/or substantial disobedience for which a student may be suspended or expelled include, but are not limited to:
1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other comparable conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this rule:
    - a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
    - b. Blocking the entrance of exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of the building, corridor, or room.

- c. Setting fire to or damaging any school building or property.
  - d. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school or educational function, or of any meeting or assembly on school property.
  - e. Continuously and intentionally making noise or acting in any manner so as to interfere seriously with the ability of any teacher or any of the other school personnel to conduct the education function under their supervision.
2. Causing or attempting to cause damage to school property, stealing or attempting to steal school property.
  3. Causing or attempting to cause damage to private property, stealing or attempting to steal private property.
  4. Intentionally causing or attempting to cause physical injury or intentionally behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect some other person does not, however, constitute a violation of this rule.
  5. Threatening or intimidating any student for any purpose, including obtaining money or anything of value from the student.
  6. Possessing, handling, or transmitting, including in a vehicle, a knife or any object that can reasonably be considered a weapon, or is represented to be a weapon. "Any object" includes any item that is considered a weapon but is not a firearm as defined in rule #13 below.
  7. Possessing, handling, or transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind. Use of a drug authorized by a medical prescription from a physician is not a violation of this rule.
  8. Engaging in the unlawful selling of a controlled substance or engaging in a criminal law violation that constitutes a danger to other students or constitutes an interference with school purposes or an educational function.
  9. Failing in a substantial number of instances to comply with directions of teachers or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function.
  10. Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function.
  11. Violating or repeatedly violating any rules that are reasonably necessary in carrying out school purposes or an educational function and are established in accordance with Indiana law, including, but not limited to:
    - a. Engaging in sexual behavior on school property
    - b. Disobedience of administrative authority
    - c. Willful absence or tardiness of students
    - d. Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.
    - e. Possessing, using, transmitting, or being under the influence of caffeine-based substance, substances containing phenylpropranolamine (PPA), or stimulants of any kind, be they available with or without a prescription.
    - f. Engaging in speech or conduct, including clothing, jewelry or hairstyle, which is profane, indecent, lewd, vulgar, or offensive to school purposes.
  12. Knowingly possessing or using on school grounds during school hours an electronic paging device, electronic game, CD player, headphones or cell phone in a situation not related to a school purpose or educational function without teacher and/or administrative approval..
  13. POSSESSING A FIREARM
    - a. No student shall possess, handle or transmit any firearm and/or ammunition on school property.

- b. The following devices are considered to be a firearm under this rule.
  - Any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive.
  - The frame or receiver of any weapon described above
  - Any firearm muffler or firearm silencer
  - Any destructive device which is an explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device.
  - Any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosion or other propellant, and which has any barrel with a bore of more than one-half inch in diameter.
  - Any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled.
  - An antique firearm
  - A rifle or shotgun, which the owner intends to use solely for sporting, recreational, or cultural purposes.
- c. The penalty for possession of a firearm: suspension up to 10 days and expulsion from school for at least one calendar year with the return of the student to be at the beginning of the first term after the one year period. The superintendent may reduce the length of the expulsion if the circumstances warrant such reduction.
- d. The superintendent shall notify the county prosecuting attorney's office when a student is expelled under this rule.

The grounds for suspension or expulsion listed above (#1-13) apply when a student is:

- a. On school grounds immediately before, during, and immediately after school hours and at any other time when a school group is using the school.
  - b. Off school grounds at a school activity, function, or event, or
  - c. Traveling to or from school or a school activity function or event.
14. Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, including the contents of a cell phone or other electronic device is considered grounds for suspension and/or expulsion.
  15. In addition to the grounds listed above, a student may be suspended or expelled for engaging in unlawful activity on or off school grounds if the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function, or the student's removal is necessary to restore order or protect persons on school property. This includes any unlawful activity meeting the above criteria, which takes place during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions.

## **SUSPENSION PROCEDURES**

When a principal (or designee) determines that a student should be suspended, the following procedures will be followed:

1. A meeting will be held prior to the suspension of any student. At this meeting the student will be entitled to:
  - (a) A written or oral statement of the charges;
  - (b) If the student denies the charges, a summary of the evidence against the student will be presented; and,
  - (c) The student will be provided an opportunity to explain his or her conduct.
2. The meeting shall precede suspension of the student except where the nature of the misconduct requires immediate removal. In such situations, the meeting will follow the suspension as soon as reasonably possible following the date of the suspension.

3. Following the suspension, the parent or guardian of a suspended student will be notified in writing. The notification will include the dates of the suspension; describe the student's misconduct, and the action taken by the principal.

### **EXPULSION PROCEDURES**

When a principal (or designee) recommends to the superintendent (or designee) that a student be expelled from school, the following procedures will be followed:

1. The superintendent (or designee) may conduct an expulsion meeting, or may appoint one of the following persons to conduct the expulsion meeting:
  - a. Legal counsel
  - b. A member of the administrative staff who did not expel the student during the current school year and was not involved in the events giving rise to the expulsion.
2. An expulsion will not take place until the student and the student's parent is given notice of their right to appear at an expulsion meeting conducted by the superintendent or the person designated above. Failure by a student or a student's parent to request and to appear at this meeting will be deemed a waiver of rights administratively to contest the expulsion or to appeal it to the school board.
3. The notice of the right to an expulsion meeting will be in writing, delivered by certified mail or by personal delivery, and contain the reasons for the expulsion and the procedure for requesting the meeting.
4. At the expulsion meeting, the principal (or designee), will present evidence to support the charges against the student. The student or parent will have the opportunity to answer the charges against the student, and to present evidence to support the student's position.
5. If an expulsion meeting is held, the person conducting the expulsion meeting will make a written summary of the evidence heard at the meeting, take any action found to be appropriate, and give notice of the action taken to the student and the student's parent. The student or parent has the right to appeal the decision of the person conducting the expulsion meeting to the school board within 10 days of the receipt of the notice of the action taken. The student or parent appeal to the school board must be in writing. If an appeal is properly made, the board must consider the appeal unless the board votes not to hear the appeal. If the board hears the appeal, it will consider the written summary of the expulsion meeting and the arguments of the school administration and the student and/or the student's parent. The board will then take any action deemed appropriate.

### **HABITUAL DISCIPLINE OFFENDERS**

Students who are habitual discipline offenders may face out of school suspension and or expulsion.

### **MEDIA CENTER REGULATIONS**

Students are encouraged to make use of the media center facilities for research information, pleasure reading, and browsing. Each patron should observe the following rules for media center usage:

1. THERE IS NO FOOD OR DRINK PERMITTED IN THE MEDIA CENTER.
2. All students will be required to have passes signed by their teachers when coming into the media center.
3. All students will be required to use their student picture ID cards to check out or to renew materials from the media center.
4. One ID card will be issued to each student at the beginning of the school year at no cost. Additional cards will cost \$1.00 each.
5. Books may be checked out for two weeks; back issues of magazines may be checked out for one week. Materials may be renewed once unless a teacher makes a special request on the student's behalf.
6. Any material to be taken from the media center must be registered at the circulation desk and returned promptly when due. Borrowers are responsible for the books that they check out. Borrowers should not check out materials for other patrons.
7. Lost or damaged books should be reported to the media center staff as soon as possible.
8. Questions pertaining to media center use and/or special requests should be directed to the media staff.
9. Students on first priority passes are to work on that assignment when in the media center.



10. Students are to use their time in the media center for checking in or out materials, leisure reading, or studying. The media center is not a student lounge. Non-productive student behavior will not be allowed and the student will be sent back to class.
11. Students can be suspended from the media center for the following reasons: poor behavior, abusing passes, overdue materials, etc. Students who are suspended may enter the media center on a first priority pass issued by the classroom teacher.

### **MEDIA CENTER/STUDY HALL PASS**

1. Sign-out procedures: Teachers will write one pass with no more than four students' names to come to the media center. The media staff will sign the students' pass with a return time when the students leave to go back to their classroom.
2. Media Center passes are to be used to go to the media center. This pass does not give the students the privilege to visit the restroom or to go to their lockers. Violation of the pass procedures will result in loss of media center time.
3. If students wish to leave the media center at any time, they need to use their agendas and fill out a hall pass.

### **CAFETERIA POLICY**

The school lunch program provides a regular "offer-vs-serve" plate lunch in accordance with the Federal School Lunch Program. Menus will be posted. Students will access the computerized lunch system by using their student ID number. Money can be deposited into the student's lunch account daily, weekly or monthly. Any amount may be deposited. The money will remain in the account until activated by the student.

An ala-carte line is also available for the students who desire a different type of lunch. The students may use the computerized system in either line. Items from the ala-carte line can be taken only if there is a cash balance in the student's lunch account. Students not wishing to participate in either part of the school lunch program may carry their own lunch. The lunch must be eaten in the cafeteria.

**Our cafeteria computer does not allow students to charge any meals.** A balance is displayed for the operator to see each time the student eats. If there is a question about funds, the student may ask or the operator will tell the student when the account is low.

Lunch money deposit boxes are located in the high school office, middle school office and the cafeteria. Envelopes are available for the student to use to deposit money. Students are asked to fill in the information on the front of the envelope and place it in the deposit box.

All students eating lunch are to do so at school. No student is to leave school during lunch. Students are to stay in the cafeteria or other areas deemed appropriate by the principal. **NO FOOD IS TO LEAVE THE CAFETERIA UNLESS PERMISSION FROM TEACHER/ADMINISTRATION.**

## **ATTENDANCE POLICY GRADES 6-12**

### **EXCUSED ABSENCES:**

Excused absences are defined as absences that the school corporation regards as legitimate reasons for being out of school, as included in the school policy.

These could include:

- Illness verified by note from parent/guardian
- Illness verified by note from Physician
- Family funeral
- Maternity
- Military Connected Families (e.g. absences related to deployment and return)

### **UNEXCUSED ABSENCES:**

An unexcused absence is any absence not covered under the definition of excused or exempt.

## **EXEMPT ABSENCES:**

Under certain circumstances, the law requires the school to authorize the absence and excuse of a student:

- serving as a page or honoree of the General Assembly (IC 20-33-2-14 );
- serving on the precinct election board or as a helper to a political candidate or party on the day of a municipal, primary or general election (IC 20-33-2-15);
- when subpoenaed to testify in court (IC 20-33-2-16);
- serving with the National Guard for no more than 10 days (IC 20-33-2-17);
- or serving with the Civil Air Patrol for up to 5 days (IC 20-33-2-17.2).
- In each of these circumstances, the student is excused from school and is not to be recorded as absent, and is not to be penalized in any way by the school.
- The principal or principal designee of a school corporation may authorize the absence and excuse of a student who attends any educationally related non-classroom activity if the activity is consistent with and promotes the educational philosophy and goals of the school corporation; facilitates the attainment of specific educational objectives; is part of the goals and objectives of an approved course or curriculum; represents a unique educational opportunity; cannot reasonably occur without interrupting the school day; and is approved in writing by the school principal. (IC 20-33-2-17.5) Certain school trips fall under this exception, as well as individual student absences.
- Students have been excused from attendance to participate in various academic bowls, band or orchestra trips, for attendance at local, state, or federal government proceedings, or to hear various public speakers or performers.

## **EXCUSED AND UNEXCUSED ABSENCES**

### **EXCUSED ABSENCES**

A student may not be counted absent from school more than 3 times per class period in a term. All absences – excused and unexcused will count toward the 3 day limit. In case of extended illnesses, students should have a doctor complete a medical form.

A student who accumulates more than 3 excused or unexcused days of absence in any class or classes may lose credit in that class or classes. All school work under the first 3 excused days must be made up within twice the number of days missed in order to count for credit, but, maximum time allowed to make-up work will be five school days. Missed assignments and/or tests should not be completed during class time.

Justifiable “exempt” reasons at the discretion of the principal or principal designee.

- a. Religious holidays outside regular school vacation. (Parent note required)
- b. Emergency illness in the family. (Parent note required)
- c. Administratively approved educational vacation with the following provisions:
  - Maximum 5 school days per year. If more than five school days are used an option to receive credit for the additional days by attending two (2) Schools on Saturdays per day missed may be extended to the student. (Limited to two days)
  - All days will count to the total number of days allowed
  - Teachers have the option to expect the work to be completed before or during vacation or within the maximum time allowed for make-up work after returning to school.
- d. Driver’s test (completed appointment form from license examiner)
- e. College orientation and/or visitation (completed form from college advisor). These can be limited to Juniors and Seniors and may not be taken prior to a vacation.
- f. Job interview (completed form from the interviewer is required)
- g. Working at home at the request of a parent or guardian (request by phone)
- h. Exhibiting at the Indiana State Fair, one day. (Parent note upon return)
- i. Serve as a Page for a governmental agency, one day. (Parent note upon return)
- j. Serve on the precinct election board on the date of each general city or town, special and primary election at which they work, one day. (Parent note upon return)
- k. Court appointments - custody cases, divorces, probation, disciplinary reasons or other cases requiring a student’s appearance that is beyond the student’s control. (Note from court officials upon return)

**PARENT NOTE OR PHONE CALL IS REQUIRED ON THE DAY THE CHILD IS ABSENT OR RETURNS TO SCHOOL AND NOT LATER THAN 2 DAYS AFTER THE INITIAL ABSENCE OR THE STUDENT MAY BE CONSIDERED UNEXCUSED/TRUANT.**

**PERMISSION TO LEAVE SCHOOL**

Students are not to leave the school building/grounds during the day without permission of school administration. A student who leaves the building/grounds without obtaining permission will be considered truant regardless of age.

**HOMEWORK**

When a student is absent from school and wants to request homework from their teacher, please call the office to make the request ***prior to 9:30 in the morning***. This will allow each teacher time to prepare the work for the time the student is absent. It is the student's responsibility to ask for homework assignments prior to field trips and other prearranged absences.

**DENIAL OF CREDIT**

Students who exceed the maximum number of days MAY not receive credit for the course that term. However, the student will be encouraged to remain in the class for the remainder of the term and receive a withdrawal grade of "L", if the student is failing at the time, then the grade will be an "F". If the student dropped from the class after continued absence of three days or becomes a discipline problem, then precipitating an assignment to another station, the student will receive a grade of "F". The grade of "L" does not affect the grade point average, but the "F" will lower it. The loss of credit is serious and may ultimately have an effect on graduation.

**TARDIES**

All tardies to school will be handled through the office. All students who arrive late must report to the office and sign in to school prior to attending any classes. If a student is 5 minutes late to class he/she will be counted tardy until 8:15. Tardies will accumulate per term to school and/or class period. Tardies will be reset to zero each term. Below is the consequence chart for total accumulated tardies per term:

**TARDIES**

**CONSEQUENCE**

0-2	No Penalty
3	Lunch Detention
6	Parent Contact / After School Detention – 1 day
8	Parent Contact / After School Detention – 2 day
10	Parent Contact / ISS- 1 days
11	Parent Contact / ISS- 2 days
12+	Parent Meeting / Administrative Decision (ISS/OSS/Expulsion)

**TRUANCY**

Attendance in school is compulsory as provided by Indiana Code 20-8.1-3-17. Failure of the child to attend school even one day without excuse is truancy. Cutting classes, one period or more - leaving the building without permission or failure to be excused by a teacher from class or the nurse, or being absent under false pretenses such as returning with a forged written note. Parents or guardians must write notes. An excused absence or an absence due to suspension, expulsion, exclusion, illness, incarceration or lawful removal of the student from school by the parent or guardian is not truancy. A child is not truant, or absent if the child is engaged in activities which are exceptions to compulsory school attendance as provided by Indiana Code 20-8.1-3-18. **ACCORDING TO INDIANA CODE 20-8.1-3-33**: Compulsory Attendance; Parents Responsibility

(a) It is unlawful for a parent to fail to ensure that his child attends school as required under this chapter. Habitual truancy is defined as 3 or more truantries per school year. The following may evidence habitual truancy:

1. Defiance of parent authority in the failure to attend school.
2. A repeated, continuous pattern of absences.

## **THE PENALTY FOR TRUANCY WILL BE AS FOLLOWS:**

First Offense - One (1) full day of In-School Suspension / Contact Parent

Second Offense - Two (2) full days of In-School Suspension, contact the probation office/prosecuting attorneys/parents.

Third Offense - Habitual Truancy - 3-5 days OSS pending expulsion, contact PCPD & BMV

## **ATTENDANCE AT EXTRA-CURRICULAR EVENTS**

A student must be in attendance for at least one-half of the school day in order to attend or participate in any extra-curricular school activity unless for good reason the administration excuses the absence.

## **STUDENTS WITH AN EMERGENCY OR EXTRAORDINARY CIRCUMSTANCES**

The State Board of Education has passed a resolution allowing a shortened schedule for students on a term-by-term basis for extraordinary and/or emergency circumstances. The resolution gives local school officials the authority to adjust the school schedule to provide a school day that is shorter than the minimum length required by state statute and rules of the State Board of Education.

Examples of students who qualify are:

1. Students who are expecting a child or have recently had a child;
2. Students who have a temporary medical condition;
3. Students who are emancipated and have to work;
4. Students who are past their normal graduation date but return to complete their graduation requirements.

The local school is required to submit an information form to the State Department of Education once each term if a shortened schedule due to extraordinary and/or emergency circumstances must make the request in writing, stating the reasons. The student and parent or legal guardian must sign the written request.

## **MUSICAL INSTRUMENT RENTAL PROGRAM**

The West Central School Corporation shall provide an opportunity for a student enrolled in band to rent a school-owned musical instrument.

- The rental fee will cover the estimated cost of cleaning and general maintenance of the instrument at the end of each school year.
- The party renting the instrument will pay for any needed repairs due to damage to the instrument that is caused by misuse and/or carelessness on the part of the renter.
- If the instrument is lost or stolen, the renter will pay the replacement cost.
- The student renting the instrument and the student's parents will sign a "School-owned Instrument Rental Contract".

## **WEST CENTRAL ACCEPTABLE USE POLICY FOR COMPUTING/NETWORKING**

The West Central Computer Network System (henceforth referred to as: TrojanNet) is established for the educational and professional use of the West Central educational community. TrojanNet is a local and universal communications network which links West Central to various other networks, organizations, services and the Internet. The TrojanNet includes the West Central computer system, *internet-capable devices* issued by West Central, and access to the Internet.

*It should be noted that if the school issues a student an internet-capable device, the expectation is that the student will use the district-issued device for school-related activities. Students who have not been issued a West Central device will be permitted to use their personal devices for school-related activities.*

## **MISSION**

Electronic information skills are now fundamental to preparation of citizens and future employees. The mission of TrojanNet is to provide and maintain an infrastructure of computers, telecommunications equipment, and other new technologies to promote personal growth in information gathering techniques, critical thinking skills, and communication skills.

## **RESPONSIBILITY**

The networking environment requires that West Central define guidelines for the use of electronic information resources. The use of the TrojanNet is a privilege not a right. Access entails responsibility. West Central regulates access to the network *and internet-capable devices* by principles, rules, and expectations consistent with the educational mission of the schools. Disciplinary action will be determined at the building level regarding any violation of this agreement. Depending upon the severity of the abuse, the penalty might go beyond denial of service to reporting the abuse to appropriate authorities for prosecution. The educational value of the TrojanNet is the joint responsibility of students, parents/guardians, and employees of the School Corporation.

## **AGREEMENT**

All students and staff will be asked to sign the Contract for Acceptable Use of the West Central School Corporation TrojanNet (along with their parents or guardians if under age 18), to indicate their cooperation with this policy. This will assure that the school family understands the rules and regulations under which access to the TrojanNet may be obtained. These agreements will be held on file in each school building. Only students and staff with signed agreements on file will be given privilege to the TrojanNet. The signature(s) at the end of this document is (are) legally binding and indicate(s) the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their signature.

## **DISCLAIMER**

West Central School Corporation makes no warranties of any kind, whether expressed or implied, for the service it is providing. The West Central School Corporation will not be responsible for:

- Any damages you suffer. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its own negligence or your errors or omissions.
- Information retrieved or stored on school diskettes, hard drives, or servers.
- Personal property used to access corporation's computers, networks, or online resources.
- Financial obligations resulting from use of school corporation resources/accounts to access the Internet.
- Any unsolicited online contacts.
- Use of any information obtained via the Internet is at your own risk. West Central School Corporation specifically denies responsibility for the accuracy or quality of information obtained through its services.

## **SECURITY**

Students and staff who have their own computer account on the TrojanNet must guard their password and access to their *district-issued device*. Someone who logs in using another person's name and password or uses another person's *district-issued device* can access private files and can "blame" any actions on that person. TrojanNet administrators do have the capacity and the right to investigate any files placed on the TrojanNet. The TrojanNet does have the capacity to monitor Internet access sites visited by keeping a log of every page accessed by any and all individuals. Passwords, therefore, must be kept private and *devices must be used only by the intended parties* No one should try to discover another person's password, try to log in as someone else, or use another student's device. Doing so will result in disciplinary action.

Users who are accustomed to a personal computer at home need to be more considerate of others when using the school's computers and the Internet. Security on the school's computers is a major issue. Downloading programs or changing the computer's setup should not be done at school. Users should inform their immediate supervisor regarding any unsolicited on-line contacts. Any user who identifies or knows about a security problem on the TrojanNet is responsible to convey the details of that problem to the TrojanNet administrators without discussing it with others.

## **PERSONAL RESPONSIBILITY**

*When you are using TrojanNet, it may feel like you can more easily break a rule and not get caught. However, this is a false sense of security. Whenever you do something on a network you leave "electronic footprints," heightening the chances that your misdeeds will be discovered. Regardless, the fact that you can do something or think you can do something without getting caught does not make it right to do so. Even if you don't get caught, there is always one person who will know whether you have done wrong - that person is you. Your use of TrojanNet can be a mirror that will show you what kind of person you really are.*

## ACCEPTABLE USE

Acceptable use of the TrojanNet is when the access is in direct support of the educational program of the school. Keep in mind that the purpose of the acceptable use is as important as the use itself. Some exploration on the Internet is natural, inevitable, and beneficial. However, the administrators of the TrojanNet reserve the right to restrict the non-essential use by the student.

*District-issued devices are considered essential tools for student participation in academic work. Thus, district-issued devices should be brought to school every day charged and ready for work. Should a district-issued device become broken or damaged beyond the point of use, it is the student's responsibility to report it immediately to the school's technology department. Students will be held liable for damages caused by improper use/care of district-issued devices.*

The following uses of TrojanNet access are not permitted:

- To reveal the personal address or phone number of yourself or others.
- To communicate any credit card number, bank account number, or any other financial information.
- To use the TrojanNet for commercial purposes, illegal purposes in support of illegal activities, political purposes, or product advertisements.
- To violate any local, state, or federal statute.
- To access another person's material, information, or files.
- To violate copyright, or otherwise use another person's intellectual property without their prior approval or proper citation, *otherwise known as plagiarism*. To access or transmit obscene materials. Sending or receiving offensive messages or pictures from any source is unacceptable.
- To write or send unacceptable messages using vulgarities or any other inappropriate language.
- To harm or destroy data of another user or any hardware or software, or other things of value.
- To deface, damage, or intentionally cause TrojanNet hardware to lose value. TrojanNet devices are school property and should be kept in good care.
- To attempt to financially profit from a district-issued device

NOTICE: This policy and all of its provisions are subordinate to local, state, and federal statutes. It should also be noted that any TrojanNet user's traffic that traverses another network may be subject to that network's acceptable use policy.

**Violation of the West Central Acceptable Use Policy will result in disciplinary action which can include the following:**

**First Offense:** The student is not allowed to use any computers on campus for twenty (20) school days. The student may do any and all computer work outside of school and turn it in for full credit the next school day.

**Second Offense:** The student is not allowed to use any computers on campus for forty-five (45) school days. The student may do any and all computer work outside of school and turn it in for full credit the next school day.

**Third Offense:** The student is not allowed to use any computers on campus for ninety (90) school days. The student may do any and all computer work outside of school and turn it in for full credit the next school day.

**Fourth Offense:** The student is not allowed to use any computers on campus for one hundred and eighty (180) school days. The student may do any and all computer work outside of school and turn it in for full credit the next school day. The penalties may carry over into the next school year.

# REQUEST FOR PRE-ARRANGED ABSENCE

## \*\*PLEASE READ CAREFULLY\*\*

In requesting a pre-arranged absence, students and parents must assume full responsibility for work missed and accountability for total days missed. Vacations / Educationally related absences should be arranged in advance. The absences should also follow these provisions.

- Maximum 5 school days per year. If more than five school days are used an option to receive credit for the additional days by attending two (2) Schools on Saturdays per day missed may be extended to the student. (Limited to two days)
- All days will count to the total number of excused days allowed or with Administrative approval, count as an educationally related absence.
- Teachers have the option to expect the work to be completed before or during vacation or within the maximum time allotted for make-up work after returning to school.

## PARENT'S SECTION

I request that my son/daughter \_\_\_\_\_

be granted permission to be absent from school for the following reason: \_\_\_\_\_

on the following dates: \_\_\_\_\_

Educationally Related experiences during absence:

I have read the attendance policy of the West Central School Corporation and realize the implication of this absence in terms of total days missed.

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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## TEACHER'S SECTION

Students have the responsibility of contacting each individual teacher to arrange for missed work. Students should make these arrangements two weeks in advance of the vacation. **Teachers, please initial.**

Period 1 \_\_\_\_\_ Teacher \_\_\_\_\_

Period 2 \_\_\_\_\_ Teacher \_\_\_\_\_

Period 3 \_\_\_\_\_ Teacher \_\_\_\_\_

Period 4 \_\_\_\_\_ Teacher \_\_\_\_\_

## ADMINISTRATIVE SECTION

To be approved prior to teacher section

Administrative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(THESE FORMS ARE AVAILABLE IN THE MAIN OFFICE)





## **SCHOOL BUS RULES AND REGULATIONS**

School bus drivers are to have control of all school children conveyed between the homes of the children and the school, and return. The driver shall keep order, maintain discipline among the children while in the bus or along the route, shall treat all the children in a civil manner, see that no child is imposed upon or mistreated while in his charge, and shall use every care for the safety of the children under his charge. School bus drivers shall follow the recommended rules for pupil safety upon approval by the school authority.

- A. Each pupil shall be located immediately upon entering the bus in the place assigned by the driver.
- B. No pupils shall stand or move from place to place during the trip. Pupils should sit back and face forward keeping the aisle clear.
- C. Loud, boisterous, or profane language, or indecent conduct shall not be tolerated.
- D. Pupils shall not be allowed to tease, scuffle, trip, hold, hit or use their hands or feet or body in any objectionable manner.
- E. No windows or doors will be opened or closed except by permission of the bus driver.
- F. No pupils shall enter or leave the bus until it has come to a full stop and the driver has opened the door.
- G. Upon recommendation of the bus driver, school authorities will deny the privilege of riding the school bus to any pupil who refuses to conduct himself or herself in a gentlemanly or lady-like manner.
- H. The student should be waiting at his loading station when the bus arrives.
- I. West Central takes a strong position on any involvement with drugs. A student who has in their possession, is involved with the use of drugs in any form while on school property, or is involved in the sale of drugs, or any substance alleged to be drugs, will be recommended for expulsion. This policy is in effect during the school day and at all extracurricular events.
- J. No pop will be allowed on the bus.

To ensure the safety of all students the West Central School Corporation agrees and supports the school bus rules and regulations as suggested by the Indiana State Police.

Your continued support for the betterment of the West Central School Corporation is appreciated.

Charles Mellon, Superintendent

## **WEST CENTRAL SCHOOL CORPORATION STUDENT CONDUCT & DISCIPLINE GUIDELINES**

Each year a few laws are enacted by the state legislature that affects the schools throughout the state. This year was no exception as each school corporation is to have developed written discipline and student conduct guidelines. These guidelines are to be made available to the students and to the parents/guardians. Signatures are required on the form indicating that it has been read, not necessarily all parties agree to, that it. Therefore, the cooperation of all parents is appreciated by signing the appropriate form and returning it prior to the first day of school.

The West Central School Corporation takes a strong position on any involvement with drugs. A student who has in their possession or is involved with the use of drugs in any form while on school property, or is involved with the sale of drugs or any substance alleged to be drugs, will be recommended for expulsion. This policy is in effect during the school day and at all extracurricular events.

To be an effective school there must be a combination of good order and respect for the rights, privileges and safety of others. To attend these objectives, the governing body has established written rules and standards concerning student conduct which are reasonably necessary to carry out or to prevent interference with carrying out the educational functions of the school. A copy of the discipline policy is distributed to each student and parent or legal guardian of each student. The corporation requests that a student's parent or legal guardian and the student acknowledge in writing, on the form provided, that each individual has received the disciplinary policy.

Any administrator, teacher or other personnel of the school corporation shall be authorized to take action in connection with student behavior, in addition to the actions specifically provided in the student handbook, when attempting to prevent or correct interference with school purpose. Specific forms of disciplinary action are:

- 1) Refer to counselor for problem solving;
- 2) Conference with a parent by phone or in person;
- 3) Assigning additional work;
- 4) Rearranging class schedule;
- 5) Before or after school detention;
- 6) Restriction of participating in or attendance at extra-curricular activities;
- 7) School related work activities as an alternative to other means of discipline;
- 8) Remove from classroom for a period of time;
- 9) Attendance at Saturday School;
- 10) Corporal punishment may be administered at the discretion of an administrator but shall not be administered with anger or malice toward the student. An adult witness employed by the school corporation shall be required to be present and serve as a witness to this form of discipline;
- 11) Contact outside authorities for assistance-welfare department, probation department, law enforcement, etc.;
- 12) Suspension from school attendance;
- 13) Expulsion from school attendance; and
- 14) Any other action deemed necessary and appropriate to maintain discipline.

## **WEST CENTRAL ATHLETIC HANDBOOK**

**ALL STUDENT-ATHLETES AND THEIR PARENTS/GUARDIANS ARE REQUIRED TO BE KNOWLEDGEABLE OF THE ATHLETIC HANDBOOK RULES AND REGULATIONS. THE ATHLETIC CODE IS IN EFFECT 365 DAYS A YEAR.**

### **FOREWORD**

This handbook is designed to acquaint the school staff with the policies and procedures that has been established for interscholastic athletics at West Central Middle/High School. In addition, it is designed to inform interested school personnel of the intentions and goals of the competitive sports program. The athlete not only develops mentally and physically through participation in the athletic program, but also he/she broadens the concepts of teamwork and sportsmanship. Therefore, we believe that interscholastic athletics should play an important part in the total educational program at West Central Middle/High School.

### **PHILOSOPHY**

West Central Middle/High School expects its student athletes to have such attributes as dedication, self-sacrifice, and the sincere desire to be the best athlete possible 365 days a year. This person should have great pride in his school, in his athletic program, and above all, pride in himself. It is felt that all of those involved with any part of the athletic program should conduct themselves in the same manner as our athletes. We expect our athletes, managers, and all other people associated with the athletic department to set an example for the younger people in our community who have ambition of becoming a part of our athletic program. You need a thorough understanding of our athletic rules, regulations, requirements and standards. Athletics are a privilege and the rights and responsibilities of the student-athlete are not the same as all other students.

### **RESPONSIBILITIES OF AN ATHLETE**

The athlete automatically assumes a leadership role when he/she becomes a member of an athletic squad. The privilege of participating in our athletic program is extended to all students, providing they are willing to assume certain responsibilities:

- A. Display exemplary SPORTSMANSHIP.
- B. Bring nothing but credit to him/her, the athletic program and the school.
- C. Display proper respect for those in authority, including teacher's coaches, officials and most of all your opponents.

- D. Improve physically and to develop strength of character.
- E. Achieve and maintain a scholastic standing in the classroom.
- F. Develop an extreme sense of loyalty to fellow students, the school and the community.
- G. Use language that is socially acceptable. Profanity, vulgar talk, and obscene gestures will not be tolerated on or off the playing surface.
- H. Because of the athlete's high standing in the school and community the athlete must never place himself/herself in a position where he/she has to defend his actions on or off the field.

### **IHSAA ELIGIBILITY RULES FOR ALL STUDENTS GRADES 9-12**

In order to represent West Central High School in any interscholastic competition, a student must meet all eligibility requirements of the IHSAA, as well as those of West Central High School. You are not allowed to practice if:

- A. You have not completed consent and release certificate (between May 1 and the first practice), which includes:
  - 1. Physician's certificate signed by the physician
  - 2. Student medical history signed by physician or parent (guardian)
  - 3. Parent consent and insurance release signed by parent (guardian)
  - 4. Student consent signed by student
- B. You are ineligible by Indiana High School Athletic Association rules if:
  - 1. AGE
    - a. You are 20 before the first day of the state tournament in that particular sport.
  - 2. AMATEURISM
    - a. You play under an assumed name.
    - b. You accept money or merchandise directly or indirectly from athletic participation.
    - c. You sign a professional contract in that sport.
  - 3. AWARDS/GIFTS
    - a. You receive in recognition for athletic ability any award not approved by your high school principal, or the IHSAA.
    - b. You use or accept merchandise as an award, prize, gift, or loan or purchase such for a token sum.
    - c. You accept awards, medals, recognitions, gifts and honors from colleges/universities or their alumni.
  - 4. CONDUCT/CHARACTER
    - a. You conduct yourself in or out of school in a way which reflects discredit on your school or the IHSAA.
    - b. You create a disruptive influence on the discipline, good order, moral and educational environment in your school.
  - 5. ENROLLMENT
    - a. You did not enroll in school during the first 15 days of the semester.
    - b. You have been enrolled more than four fall semesters and four spring semesters beginning with grade 9.
    - c. You have represented a high school in a sport more than 8 semesters.
  - 6. ILLNESS/INJURY
    - a. You are absent five or more consecutive school days due to illness or injury and do not present to your principal written verification from a physician licensed to practice medicine stating that you may resume participation.

## 7. PARTICIPATION

- a. During contest season:
  1. You participate in try-outs or demonstrations of athletic ability in that sport as a prospective college student athlete.
  2. You participate as a grade 9, 10, 11, or 12 student in a contest with or against a student enrolled below grade 9.
  3. You participate in an organized athletic contest with or against players not belonging to your school.
  4. You participate as an individual on any team other than your school team.
  5. You participate as an individual without following the criteria for the outstanding student athlete.
  6. You attend a non-school camp.
  7. You attend and participate in a student-clinic.
- b. During school year out-of-season:
  1. You participate in a team sport contest, where admission is charged, as a member of a non-school team where there are more than two students who have participated in a contest as a member of their school team in that sport.
  2. You receive instruction in team sports from individuals who are members of your high school coaching staff.
- c. During summer:
  1. You attend a non-school camp and/or clinic after Monday of Week 3 in football and Monday of Week 5 for all other sports. (See your Athletic Director for specific dates.)

## 8. PRACTICE

- a. You have not completed ten separate days of organized practice in a sport under the direct supervision of the high school coaching staff preceding participation in a contest.

## 9. SCHOLARSHIP

- a. You did not pass three full credit subjects or the equivalent in your previous grading period. Physical Education will count as one of the five full credit subjects. Semester grades take precedence.
- b. You are not currently passing in five full credit subjects or the equivalent.
- c. Scholastic eligibility is determined on the certification date, which is determined each year by the principal.
- d. Any course being taken for a better grade and passed the first time it was taken will not be counted as a credit to meet the five-credit requirement.

## 10. TRANSFER

- a. You transfer from one school to another primarily for athletic reasons.
- b. You were not enrolled in your present high school your last semester or at a junior high school from which your high school receives its students unless:
  1. You are entering the 9th grade for the first time.
  2. You are transferring from a school district or territory with a bona fide move by your parents.
  3. You are a ward of the court.
  4. You are an orphan.
  5. You reside with a parent with legal custody.
  6. Your former school closed.
  7. Your former school is not accredited.
  8. Your transfer was pursuant to school board mandate.
  9. You are a foreign exchange student attending under an approved N.A.S.S.P. program.
  10. You did not participate in any contests as a representative of another school after you completed your 8th grade year.

## 11. UNDUE INFLUENCE

- a. You have been influenced by any person to retain or secure you as a student or one or both parents or guardians as residents.

## 12. IF YOU CANNOT CHECK ALL 10 ITEMS BELOW, SEE YOUR ATHLETIC DIRECTOR

- a. You will not or have not turned 20 before the first day of the state tournament in that sport.
- b. You are currently enrolled in and currently passing in 5 full credit subjects.
- c. You have had a physical examination between May 1 and your first practice each year.
- d. You have filed with your principal the Consent and Release Certificate, which has been signed by your parent/s or legal guardian/s.
- e. You have not changed schools without a corresponding move by your parent/s or guardian/s.
- f. You have not participated in non-school contests in your sport after having reported for your school team.
- g. You have never dropped out of school.
- h. You have had 10 practices in your sport preceding participation in a contest.
- i. You enrolled in your school during the first 15 days of a semester.
- j. You have never received money or merchandise directly or indirectly for your athletic participation.

## **WEST CENTRAL MIDDLE/HIGH SCHOOL ELIGIBILITY RULES**

### **(In addition to I.H.S.A.A. Rules)**

1. If an athlete is declared ineligible for a nine-week term because of failing grades, he/she will be able to practice for one nine week term. At that time it will be decided whether or not he/she may return to the team in good standing.
2. If it is known that an athlete becomes ineligible on a date that coincides with IHSAA eligibility he/she is ineligible immediately and may not participate that night. If the athlete has been ineligible for that nine weeks, he may participate again when it is certain he/she is eligible on the date that coincides with IHSAA eligibility following the end of the grading period.
3. Any athlete who is under penalty of suspension from school automatically becomes ineligible to participate in the athletic program for the duration of the suspension.
4. Any athlete whose character or conduct reflects discredit upon the school or the athletic program may be declared ineligible to participate in the athletic program by action of the Athletic Director and/or coach.
5. The Athletic Council is charged with the responsibility of determining the eligibility status of students who are under the guidance of juvenile authorities.
6. **Middle school eligibility** will be determined with every 4 1/2 week progress report and final grade report at the end of each nine-week term. Students may fail no more than one class in order to continue in the activities. If an athlete is declared ineligible for a 4 1/2 week period because of failing grades, he/she will be able to practice, but not participate in games for that time period until the term has been completed and grades are posted.

## **TWO SPORT ATHLETES / SAME SEASON**

All sports will start according to the IHSAA schedule. Athletes may participate in more than one sport during the same season as long as the following criteria are met:

1. Both coaches agree to the athlete's wishes to compete in more than one sport.
2. Coaches and athlete must work out practice and game schedules to the agreement of all parties involved.
3. A signed form must be on file in the Athletic Office with the signatures of all parties involved.
4. If both coaches cannot come to an agreement, then the student athlete must choose one sport.

## **QUITTING A TEAM**

1. Once a student begins practice in a sport and his/her squad membership is terminated by the athlete or the coach for a reason other than being "cut" due to lack of ability, he/she are ineligible to practice or participate in any other sport during that season unless given approval by the Athletic Director and mutual consent of the involved coaches.
2. Any athlete who "quits" a team may not try out for the sport of the next season until the team he/she quit finishes their respective season. Mutual consent of the two coaches involved and the Athletic Director may waive this. (This includes pre-season conditioning.)

## **SCHOOL ATTENDANCE**

1. **To be eligible to participate in practice or a contest, the athlete must be at school at or before 11:30 a.m. (school time) and remain in school throughout the remainder of the day.**
2. If student leaves school due to illness or is sent home – student would not be allowed to practice or participate in athletics that day.
3. Exceptions to the above rules are such things as medical appointments or pre arranged absences with a school administrator. Appropriate documentation is required upon return.

## **DISCIPLINE POLICY FOR THE VIOLATION OF TRAINING RULES**

1. The following training rules violations and penalties will be in force 365 days a year, on or off school grounds, grades 6 through 12.
2. A student participating in athletics at West Central Middle/High School is a representative of the school and is known to the community as an athlete.
3. If the athlete violates training rules at any time, he/she brings discredit to West Central and their community, no matter when the offense occurs during the year. (These rules apply to all auxiliary personnel-managers, stat people and etc.-as well as to athletes.)
4. All athletes serving game suspensions must complete their suspension time before they can be reinstated to participate. There is no timetable to exclude an athlete from avoiding his/her penalty.

## **HONESTY CLAUSE**

If an athlete admits to a violation of the athletic code in his/her first interview with coach, athletic director or principal, the penalty will be reduced by 50%. The honesty clause will only be available one time, on a first offense, per student involved in extra curricular activities during his/her high school/middle school career.

## **ALCOHOL AND TOBACCO USE, POSSESSION AND/OR ASSOCIATION**

1. The use, possession, and/or association with any form of alcoholic or tobacco products by an athlete are prohibited. It has clearly been demonstrated that alcohol and tobacco are harmful to an athlete. The use, possession and/or association with these items not only do harm to the athlete, but also to the team, sport, school and community.
2. The consumption of alcoholic or tobacco products is considered use.
3. Any alcoholic or tobacco products found in athletes vehicle, residence, or on himself/herself constitutes possession.
4. An athlete who put himself/herself in a situation where these products are being used and does not remove himself or herself from the situation in a reasonable time period is considered to be in association with the products.
5. It is also a violation of the disciplinary code to possess, provide to another person, or to assist in (such as being a "look-out") the use of tobacco or any other smoking material, or any substance which is, looks like, or which is or was represented to be a tobacco product. Disciplinary action will result.

**#1 - FIRST INFRACTION:** The first infraction of the preceding training rules will result in the following disciplinary action:

- a. Use, possession and/or association will result in a minimum suspension of 30% of games played with the penalty spread out an equal percentage of each sport season over the 365-day probationary period. (fall, winter and spring - 10% penalty each season if three sport/season participant, 15% penalty each season if two sport/season participant, 30% penalty each season if one sport/season participant.) The Athletic Director and/or coach also reserve the right to give additional penalties.

- b. If the infraction occurs at the time when less than the number of contests suspended remain, the number of contests not served will carry over into the athlete's next season (the athlete may not be able to use a sport which he/she has not had prior participation in to terminate the carry-over contests.)
- c. Contests cancelled due to weather will not be considered suspension time.
- d. The athlete will attend all practices and appear in street clothes on the bench with the team at contests. He/she will also aid the coach in practices and at games (keeping stats, books, etc.).
- e. Any athlete who still has suspension time to serve when his/her season ends will be ineligible to receive any plaque award for that sport. The athlete may still letter.
- f. Suspended athletes will not be allowed to miss school for athletic contests.
- g. Athletic probation for one school year.
- h. Probation can include: Assessments (following all recommendations), counseling and drug tests. Student and/or parent will assume all costs. A student will be placed in good standings after all are completed. If a student receives a positive drug test, there will be no additional penalty at this time. The athlete will be required to retest within 30 days. If the second drug test is positive, the athlete will be in violation of the athletic code. If the second test is negative, the athlete will return to good standings if all other recommendations are followed.

**#2 - SECOND INFRACTION:** The second infraction of the preceding training rules will result in the following disciplinary action.

- a. Use will result in a suspension from athletics for one calendar year.
- b. Possession and/or association will result in a suspension from athletics for one calendar year.
- c. Will be governed by rules 1C, 1D, 1E, 1F, 1G and 1H from the preceding section.
- d. An athlete who has been suspended a second time is ineligible to receive an award in the sport he/she was involved in at the time of the infraction.
- e. The athlete will be advised at the time the second suspension is instated that he/she must be reinstated by the Athletic Director to be a candidate for any athletic squad at West Central Jr.-Sr. High School.
- f. Athletic probation for one school year – as defined in 11.

**#3 - THIRD INFRACTION:** The third infraction involving alcoholic or tobacco products will result in suspension from athletics for remainder of high school career

### **USE, POSSESSION AND/OR ASSOCIATION WITH ILLEGAL DRUGS OTHER THAN ALCOHOL & TOBACCO**

The use of such drugs leads to the deterioration of the mind, body, spirit and overall health of the individuals using them. The possession of illegal drugs by a West Central Athlete cannot be justified under any circumstances; possession will be considered as serious as offense as their use.

**FIRST INFRACTION:** Suspension from athletics for one calendar year. Refer to #2 under Alcohol and Tobacco penalty.

**SECOND INFRACTION:** Suspension from all athletics for remainder of high school career. Refer to #3 under Alcohol and Tobacco penalty.

### **CRIMINAL OFFENSES, THEFTS, MISDEMEANORS, VANDALISM AND GAMBLING**

**FIRST INFRACTION:** The disciplinary action for the first violation of this training rule resides with the discretion of the Athletic Director. The Athletic Director will take the seriousness and the circumstances surrounding this violation into consideration when making a decision. Refer to #1 under Alcohol and Tobacco penalty.

**SECOND INFRACTION:** The disciplinary action for the second violation of this training rule is the same as for the first offense; the disciplinary action to be taken resides with the discretion of the Athletic Director and/or Athletic Council. Refer to #2 under Alcohol and Tobacco penalty.

1. Any student convicted of a felony or a delinquent act, which would be a felony if an adult, will be suspended permanently from West Central athletics at the time of conviction.
2. Any student convicted of a misdemeanor or a delinquent act, which would be a misdemeanor if an adult, could be subject to a one-year suspension from the time of conviction.
3. Any student involved / accused / charged with a felony, misdemeanor or delinquent act and/or agrees to a pre-trial deferral agreement is still subject to suspension.

## **POSSESSION OF WEST CENTRAL EQUIPMENT/UNIFORMS**

1. When an athlete is issued school equipment for use during a sports season, he/she becomes responsible for the equipment issued and must return the equipment to his/her coach when asked for by the specific coach.
2. **Penalty:** Suspension / Expulsion from an amount of athletic contests/season (determined by the coach and/or Athletic Director). Penalty will be in effect until equipment is returned or the replacement value of the equipment is paid in full. No recognition or awards will be allowed until all equipment/uniforms are returned

## **COACHES' RULES**

1. Each head coach may furnish their athletes with specific rules and/or regulations, which apply to that sport as that coach deems appropriate (the coach will put these in writing and give each team member a copy). To remain a member of that team, the athlete will be expected to adhere to those rules as well.
2. COACHES RULES CAN BE TOUGHER THAN THE CODE OF CONDUCT.

## **SPECIFIC PROBLEMS**

1. Problems with an individual coach (example: insubordination, disrespect, individual coach's rule violation, etc.).
2. **Penalty:** Suspension / Expulsion from an amount of athletic contests/season (determined by the coach and/or Athletic Director).

## **SCHOOL SUSPENSION**

1. Athletes suspended OUT of school are not eligible to participate in practice or contests until they return to school from their suspension.
2. Athletes suspended IN school are subject to additional penalties as determined by coach and/or athletic director.

## **THE PROCEDURE FOR THE VIOLATION OF TRAINING RULES**

1. The importance of training rules should be apparent to everyone.
2. Coaches have an obligation to report any violation observed or brought to their attention.
3. If an athlete is reported by a valid source (principal, coach, teacher or law enforcement authority) for the violation of the training rules, his/her case will be investigated immediately by the Athletic Director. The violations need to be reported within a reasonable time period of the violation as determined by the athletic director and/or athletic council.
4. If the investigation by the Athletic Director does not substantiate the charges, the source of the charge will be notified and the case will be dropped.
5. If, however, the findings of the Athletic Director substantiate the charges, the Athletic Director will take the appropriate action as outlined in the athletic code.
  - a. All athletes and their parents have the right to attend a hearing before the Athletic Council, if they wish to appeal the Athletic Director's decision.
  - b. The student and at least one of his/her parents may be asked to meet with the Athletic Council.
  - c. The student and parent(s) will be informed of the charges and the source of the charges.
  - d. The student and parent(s) will be provided with the opportunity to present evidence to exonerate him/her from the charges. Both the student and parent(s) will be allowed to question members of the Athletic Council.
  - e. The student and parent(s) will be informed of the decision of the Athletic Council.

## **ATHLETIC COUNCIL**

The West Central Middle/High School Athletic Council is the legislative body for the athletic program. The athletic council shall have the responsibilities in the areas of approving athletic policy, deciding special awards, acting upon appeals made by athletes concerning the code of conduct, and taking care of any unusual circumstances that might arise. The Athletic Council consists of the following; the Athletic Director and all head coaches. A majority vote will rule the decision with the majority being more than half the members present.



## **PROBATION DEFINED:**

This is a period of time when the athlete's conduct is carefully supervised by the coach, athletic director and athletic council. If an athlete is found to be in violation of an athletic rule while on probation, further disciplinary action will be taken.

## **WEST CENTRAL HIGH SCHOOL ATHLETIC AWARDS SYSTEM**

The West Central Athletic Department believes there should be a sound basis for the awarding to those who participate in the sports program. The following standards in each sport have been established which must be met before an award can be given.

1. To be eligible for any award, the athlete must comply with the following:
  - a. Obey all training rules set down prior to the season.
  - b. Maintain a proper attitude toward the school, coaches and teammates.
  - c. Keep scholarship at the level required by the school.
  - d. Fulfill the requirements of participation established for the sport.
  - e. Must be in good standing according to the athletic code to be eligible for award/letter.
2. An athlete will receive only a certificate when not receiving any other type of awards

## **FOOTBALL**

To earn a varsity letter in football an athlete must:

1. Participate in 50% of the varsity football quarters during the season.
2. Exception: For a player who is ill or injured during the season, he must have participated in one half of those quarters in which he could have played when he was physically able.

## **CROSS-COUNTRY**

To earn a varsity letter in cross-country an athlete must:

1. Be one of the seven lowest scorers on the team in at least 50% of the meets.
2. Exception: for a runner who is ill or injured during the season, he/she must have been one of the seven lowest scores in at least 50% of the meets in which he was physically able to participate

## **BASKETBALL**

To earn a varsity letter in basketball an athlete must:

1. Participate in 40 quarters during the season.
2. Exception: For a player who is ill or injured during the season, he/she must participate in half of the quarters in which he/she could have played when physically able.

## **WRESTLING**

To earn a varsity letter in wrestling an athlete must:

1. Must wrestle in 50% of all meets in a season and score in 25% of the matches.
2. Exception: For a player who is ill or injured during the season, he/she must participate in half of the meets in which he/she could have and scored in one fourth of the matches.

## **TRACK**

To earn a varsity letter in track an athlete must:

1. Earn at least 15 points for the season (relay points will be divided by four for individual points) and participate in at least half of the regular scheduled meets.
2. Exception: For an athlete who is ill or injured during the season he must have participated in 50% of the meets in which he was physically able and have scored the average amount of the 15 points needed to score in each of those meets.

## **BASEBALL/SOFTBALL**

To earn a varsity letter in baseball/Softball an athlete must:

1. Must participate in an average of three (3) innings per game.
2. Exception: for a player who is ill or injured during the season, he/she must participate in an average of three (3) innings per game he/she was physically able to play.

## **GOLF**

To earn a varsity letter in golf an athlete must:

1. Be a member of the golf team and participate in one third of the matches.
2. Exception: For a player who is ill or injured during the season, he/she must have participated in one third of the matches in which he could have played when he was physically able.

## **VOLLEYBALL**

To earn a varsity letter in volleyball an athlete must:

1. Participate in one half of the varsity volleyball games during the season.
2. Exception: for a player who is ill or injured during the season, she must have played in one half of the games in which she could have played when she was physically able.

## **VARSITY CHEERLEADERS**

To earn a varsity letter a cheerleader must:

1. Participate in 100% of games/practices.
2. Exception: for a player who is ill or injured during the season, she must have participated in 100% of the games in which she could have when she was physically able. Also, she must attend all games/practices and contribute to the squad as asked and as capable.

## **STUDENT MANAGER AWARDS IN ALL SPORTS**

To earn a varsity letter a student manager must:

1. Be a manager for a varsity team and be present at all practices and all games in which that particular team participates, unless he/she is excused by the coach.
2. First Year Service in Sport: Certificate
3. Second Year Service in Same Sport: Certificate or varsity letter at discretion of coach for outstanding and dependable work.
4. Third/fourth Year Service in Same Sport: Varsity letter at discretion of coach.

## **AUXILIARY PERSONNEL**

People who work with a team only at games or meets (examples: managers, stat people, mat maids, trackettes, videoettes, etc.) will receive the following awards.

1. First Year Service in Sport: Certificate
2. Second Year Service in Same Sport: Certificate
3. Third/fourth Year Service in Same Sport: varsity letter at discretion of coach.

## **TRANSFER STUDENTS**

1. A student entering West Central from another school may receive credit for all letters achieved from the other schools.

## **SPECIAL NOTATION**

The varsity coach may make a recommendation to the athletic director to letter an athlete/manager that does not fulfill the minimum requirements of a varsity letter.

## **ADDITIONAL AWARDS**

1. Award patches shall be presented to each member of a team for winning an IHSAA tournament or MWC team title. A patch will also be presented to an individual winner of an IHSAA tournament.
2. A gold pin will be presented for the first varsity letter earned in that sport.
3. A chevron award will be presented for every varsity letter earned in that sport.
4. A WC and set of numerals will be awarded when an athlete earns their first varsity letter.
5. All other patches can be purchased by athlete.

## **SENIORS FOUR-YEAR PARTICIPATION AWARD**

An athlete, manager, or cheerleader will receive a plaque with their name on the award. They must have actively participated in the same 2 sports for 4 years and have earned 5 varsity letters.

## **HIGH SCHOOL / MIDDLE SCHOOL AWARDS SYSTEM**

All High School and Middle School athletes in good standing will receive a certificate award of participation or a varsity letter.

### **Varsity Plaque Awards:**

1. Trojan Sportsmanship Award
2. Coaches Choice
3. Coaches Choice
4. Coaches Choice
5. Coaches Choice
6. Any additional awards must be certificates w/frame (please limit).

### **Jr. Varsity Plaque Awards:**

1. Trojan Sportsmanship Award
2. Coaches Choice - Certificate

### **Freshman:**

1. Trojan Sportsmanship Award
2. Coaches Choice - Certificate

### **Middle School:**

1. Trojan Sportsmanship Award (per grade)
2. Coaches Choice - Certificate

## **AWARD GALLERY**

The West Central High School Athletic Council has established an Award Gallery for West Central High School. The Award Gallery was implemented in the spring of 1978 to honor outstanding West Central teams and outstanding individuals. An 8 X 10 color picture shall be placed on the wall in chronological order, of each team or individual. The starting year for the Award Gallery will be when West Central entered the Northwest Hoosier Conference. The following criteria will be used to allow a team or individual to be placed in nomination for the Award Gallery:

### **INDIVIDUAL**

1. All Conference
2. Conference Champion
3. Sectional Champion
4. Regional Champion
5. Semi-State or State Champion
6. All State recognition

### **TEAM**

1. Conference Champions
2. Sectional Champions
3. Regional Champions
4. Semi-State Champions
5. State Champions

7. Outstanding Achievement (to be decided by the Athletic Council) i.e.... school records, undefeated individuals and teams, newspaper awards, regional qualifiers, cheerleading accomplishments, other...

The procedure will be that if a team or individual attains outstanding athletic credentials, his/her coach will place his/her name in nomination and upon approval by the West Central Athletic Council, will have his/her or their picture placed in the Award Gallery. Coaches will make sure that their nominee's achievements are updated each year. It has been established that the award of a picture in the Award Gallery means that this team or individual has strived to achieve athletic excellence at West Central High School. The Athletic Council will have the authority to review all inductees and at their discretion remove an individual's picture that fails to defend his letter in that sport or discredit the Award Gallery.

## **TROJAN COACH EMERITUS AWARD**

1. Coach must be nominated for award. Athletic Council will vote on nomination.
2. Coach must have provided outstanding and dedicated service to Trojan athletics.
3. Coach must have 10+ years of service in the same sport.
4. Coach must have ended his coaching career in good standing.
5. Coach must be retired from coaching at West Central.

# SPORTS SCHEDULE

## GOLF (GIRLS V)

8/12/13	Delphi Community High School (Away), 10:00 AM
8/13/13	North White MS North White High School (Away), 4:30 PM
8/15/13	Oregon-Davis Jr/Sr High School (Away), 2:00 PM
8/17/13	BI COUNTY (Away), 9:00 AM
8/19/13	NJ,NN,KV (Home), 5:30 PM
8/20/13	North Miami High School (Home), 5:00 PM
8/22/13	New Prairie High School, North Judson High School, Pioneer High School Pioneer/NJ/ NP (Away), 4:30 PM
8/27/13	South Newton South Newton/Lowell (Away), 5:00 PM
8/29/13	Rochester Rochester HS/MS (Away), 4:30 PM
9/3/13	South Newton (Away), 5:00 PM
9/5/13	Tri-County High School (Home), 4:30 PM
9/9/13	Rensselaer Central High S, North Newton High School Rensselaer/North Newton (Away), 5:30 PM
9/10/13	Knox MS N.J.S.P./Knox (Away), 4:30 PM
9/13/13	MWC (Away), 12:00 PM
9/16/13	Caston (Away), 4:30 PM
9/17/13	Knox High School (Home), 5:30 PM
9/19/13	North White High School (Home), 4:30 PM
9/21/13	IHSAA Sectional (Away), 8:00 AM

## FOOTBALL (BOYS V)

8/16/13	North Newton High School (Home), 6:00 PM
8/23/13	Culver Community High School (Away), 7:00 PM
8/30/13	Caston Caston High School (Home), 7:00 PM
9/6/13	Tri-County High School (Away), 7:00 PM
9/13/13	North White High School (Away), 7:30 PM
9/20/13	South Newton South Newton Middle/High School (Home), 7:30 PM
9/27/13	Winamac Community High School (Home), 7:00 PM
10/4/13	Frontier High School (Away), 7:00 PM
10/11/13	North Judson High School (Home), 7:30 PM
10/18/13	Pioneer High School (Away), 7:30 PM
10/25/13	Sectional - 1st Round (Away), 7:00 PM
11/1/13	Sectional - 2nd Round (Away), 7:00 PM
11/8/13	Sectional Final (Away), 7:00 PM
11/15/13	IHSAA REGIONAL (Away), 7:30 PM
11/22/13	IHSAA SEMI STATE (Away), 7:30 PM
11/29/13	IHSAA STATE FINALS (Away), 3:00 PM

## VOLLEYBALL (GIRLS V)

8/20/13	La Crosse High School (Home), 6:00 PM
8/22/13	North Miami High School (Away), 6:00 PM
8/24/13	Whiting High School, La Crosse High School, North Newton High School, Tri-County High School, Covenant Christian High School-Demotte WCHS VB TOURNAMENT (Home), 9:00 AM
8/27/13	South Newton South Newton Middle/High School (Away), 6:00 PM
8/29/13	Culver Community High School (Home), 6:00 PM
8/31/13	Tri-County Inv. (Away), 8:00 AM
9/3/13	Morgan Township High School (Away), 6:00 PM
9/5/13	Covenant Christian High School-Demotte (Away), 6:00 PM
9/10/13	Winamac Community High School (Away), 6:00 PM
9/17/13	South Central HS-Union Mills (Home), 6:00 PM
9/19/13	Pioneer High School (Away), 6:00 PM
9/23/13	Culver Military /Culver G (Home), 5:00 PM
9/24/13	Tri-County High School (Home), 6:00 PM
9/26/13	Caston Caston High School (Home), 5:30 PM
10/1/13	North White High School (Away), 6:00 PM
10/5/13	Caston Caston Invitational (Away), 9:00 AM
10/8/13	North Judson High School (Home), 6:00 PM
10/12/13	North White MS North White Invitational (Away), 9:00 AM
10/14/13	Rensselaer MS Rensselaer (Away), 6:00 PM
10/17/13	Frontier High School (Away), 5:30 PM
10/24/13	IHSAA Sectional (Away), 6:00 PM
10/26/13	IHSAA Sectional Final (Away), 11:00 AM
11/2/13	IHSAA REGIONAL (Away), 11:00 AM
11/9/13	IHSAA STATE FINALS (Away), 11:00 AM

## CROSS COUNTRY (CO-ED MS)

8/24/13	North White MS North White Inv. (Away), 9:00 AM
8/29/13	Roosevelt Middle School (Away), 5:00 PM
8/31/13	WCMS Invitational (Home), 9:00 AM
9/3/13	Pioneer High School, Rensselaer MS Pioneer/Rensselaer (Away), 5:30 PM
9/5/13	Knox High School (Home), 5:30 PM
9/7/13	Caston Caston Inv. (Away), 9:00 AM
9/10/13	North Judson High School North Judson / Winamac (Away), 5:30 PM
9/12/13	North White High School (Home), 4:30 PM
9/14/13	Rensselaer MS Rensselaer Inv. (Away), 9:00 AM
9/16/13	Hebron Invitational (Away), 5:30 PM
9/21/13	MWC (Away), 9:00 AM

## **CROSS COUNTRY (CO-ED V)**

8/24/13	North White MS North White Inv. (Away), 10:00 AM
8/27/13	Bi-County Meet (Away), 5:30 PM
8/31/13	Delphi Community High School, Rossville Middle/Sr High School , South Central HS-Union Mills, Westville High School, North White High School, La Crosse High School, Twin Lakes Senior High School, North Judson High School, Marquette High School WCHS "421 RUN" (Home), 9:00 AM
9/3/13	Pioneer/Rensselaer (Away), 5:30 PM
9/7/13	Caston Caston Inv. (Away), 9:00 AM
9/12/13	North White High School North White High School/Faith Christian (Home), 4:30 PM
9/14/13	Rensselaer MS Rensselaer Inv. (Away), 9:00 AM
9/17/13	Tri-County High School Tri-County Invite (Away), 6:00 PM
9/21/13	New Prairie Inv. (Away), 9:00 AM
9/24/13	Knox MS Knox/Winamac (Away), 5:30 PM
9/26/13	North Judson High School, South Newton North Judson/South Newton (Home), 5:00 PM
10/1/13	North Newton Inv. (Away), 6:00 PM
10/10/13	MWC (Home), 5:30 PM
10/15/13	IHSAA SECTIONAL (Away), 5:00 PM
10/19/13	IHSAA REGIONAL (Away), 10:00 AM
10/26/13	IHSAA SEMI STATE (Away), 10:30 AM
11/2/13	IHSAA STATE FINALS (Away), 1:00 PM

## **FOOTBALL (BOYS JV)**

8/26/13	Pioneer High School (Home), 6:00 PM
8/31/13	Caston Caston High School (Away), 10:00 AM
9/9/13	Tri-County High School (Away), 6:00 PM
9/16/13	North White High School (Home), 6:00 PM
9/23/13	South Newton South Newton Middle/High School (Away), 6:30 PM
9/30/13	Winamac Community High School (Away), 6:00 PM
10/7/13	Frontier High School (Home), 6:00 PM

## **FOOTBALL (BOYS 7 & 8)**

8/29/13	Kankakee Valley Middle School KV/KNOX/RC Scrimmage (Home), 6:00 PM
9/5/13	Caston (Away), 6:00 PM
9/10/13	North White MS North White (Home), 6:00 PM
9/17/13	Tri-County (Home), 6:00 PM
9/24/13	Frontier (Away), 5:30 PM
10/1/13	Pioneer (Away), 6:00 PM
10/8/13	South Newton South Newton Middle/High School (Home), 6:30 PM
10/15/13	Winamac Community Middle School (Away), 6:00 PM

## **VOLLEYBALL (GIRLS 7)**

9/12/13	Frontier High School (Away), 5:30 AM
9/19/13	Kankakee Valley Middle School (Away), 6:00 PM
9/23/13	Morgan Township High School (Home), 6:00 PM
9/26/13	Caston (Home), 5:30 PM
10/3/13	Tri-County High School (Away), 6:00 PM
10/5/13	Knox Invitational (Away), 10:00 AM
10/7/13	Wanatah Public School (Away), 5:30 PM
10/8/13	Winamac Community Middle School (Home), 6:00 PM
10/10/13	North Judson High School (Away), 6:00 PM
10/12/13	MWC (Away), 9:00 AM
10/14/13	Rensselaer MS (Home), 6:00 PM
10/15/13	North White MS (Home), 6:00 PM

## **VOLLEYBALL (GIRLS 8)**

9/12/13	Frontier High School Frontier (Away), 5:30 PM
9/19/13	K.V.M.S. (Away), 6:00 PM
9/23/13	Morgan Township (Home), 6:00 PM
9/26/13	Caston (Home), 5:30 PM
10/3/13	Tri-County High School Tri-County (Away), 6:00 PM
10/5/13	Knox MS Knox Invitational (Away), 10:00 AM
10/7/13	La Crosse High School Wanatah Public School (Away), 5:30 PM
10/8/13	Winamac Community Middle School (Home), 6:00 PM
10/10/13	North Judson High School North Judson (Away), 6:00 PM
10/12/13	MWC (Away), 9:00 AM
10/14/13	Rensselaer MS Rensselaer (Home), 6:00 PM
10/15/13	North White MS North White (Home), 6:00 PM

## **BASKETBALL (CO-ED MS)**

10/28/13	Winamac Community Middle School Winamac - 6 (Away), 6:00 PM
10/29/13	Tri-County High School Tri County-6 (Home), 6:00 PM
11/5/13	South Newton South Newton-6 (Home), 6:00 PM
11/7/13	NJSP-6 (Home), 6:00 PM
11/14/13	North White High School North White-6 (Away), 6:00 PM
11/16/13	MWC FINALS-6 (Away), 9:00 AM
11/18/13	Winamac Community Middle School Winamac-6 (Home), 6:00 PM
11/19/13	Pioneer-6 (Away), 6:00 PM
11/21/13	Frontier High School Frontier - 6 (Home), 5:30 PM
11/25/13	Caston Caston-6 (Away), 6:00 PM

## BASKETBALL (GIRLS V)

11/7/13	Knox MS Knox - Scrimmage (Away), 6:00 PM
11/15/13	Morgan Township High School (Away), 6:00 PM
11/19/13	La Crosse High School (Away), 6:30 PM
11/23/13	Kouts Middle/High School (Home), 6:00 PM
12/3/13	Winamac Community High School (Away), 6:00 PM
12/5/13	North Judson High School (Home), 6:00 PM
12/10/13	North White High School (Away), 6:00 PM
12/14/13	South Newton South Newton Middle/High School (Away), 6:00 PM
12/17/13	Frontier High School (Away), 6:00 PM
12/19/13	Tri-County High School (Home), 6:00 PM
1/3/14	Winter Classic (Away), 6:00 PM
1/4/14	Winter Classic Finals (Home), 5:30 PM
1/10/14	Caston Caston High School (Away), 6:00 PM
1/11/14	Rensselaer Central High S (Home), 6:00 PM
1/14/14	Covenant Christian High School-Demotte (Home), 6:00 PM
1/18/14	Washington Township High School (Away), 4:00 PM
1/24/14	Pioneer High School (Home), 6:00 PM
1/28/14	Hebron High School (Away), 6:00 PM
1/30/14	Culver Community High School (Away), 6:00 PM
2/4/14	Rochester HS/MS (Home), 6:00 PM
2/11/14	IHSAA Sectional (Away), 6:00 PM
2/14/14	IHSAA Sectional (Away), 6:00 PM
2/15/14	IHSAA Sectional Finals (Away), 7:30 PM
2/22/14	IHSAA REGIONAL (Away), 10:30 AM
3/1/14	IHSAA SEMI STATE (Away), 1:00 PM
3/8/14	IHSAA STATE FINALS (Away), 10:30 AM

## BASKETBALL (GIRLS JV)

11/15/13	Morgan Township High School (Away), 6:00 PM
11/19/13	La Crosse High School (Away), 6:30 PM
11/23/13	Kouts Middle/High School (Home), 6:00 PM
12/3/13	Winamac Community High School (Away), 6:00 PM
12/5/13	North Judson High School (Home), 6:00 PM
12/10/13	North White High School (Away), 6:00 PM
12/14/13	South Newton South Newton Middle/High School (Away), 6:00 PM
12/17/13	Frontier High School (Away), 6:00 PM
12/19/13	Tri-County High School (Home), 6:00 PM
1/10/14	Caston Caston High School (Away), 6:00 PM
1/11/14	Rensselaer Central High S (Home), 6:00 PM
1/14/14	Covenant Christian High School-Demotte (Home), 6:00 PM
1/18/14	Washington Township High School (Away), 4:00 PM
1/24/14	Pioneer High School (Home), 6:00 PM
1/28/14	Hebron High School (Away), 6:00 PM
1/30/14	Culver Community High School (Away), 6:00 PM
2/4/14	Rochester HS/MS (Home), 6:00 PM

## BASKETBALL (BOYS 7)

11/19/13	North Newton High School (Home), 6:30 PM
11/21/13	South Newton (Home), 6:30 PM
11/23/13	Caston Tournament (Away), 9:00 AM
12/2/13	Winamac Community Middle School (Home), 6:00 PM
12/5/13	North Judson High School (Away), 6:00 PM
12/9/13	Pioneer High School (Home), 6:00 PM
12/10/13	Knox MS (Home), 5:30 PM
12/12/13	Frontier High School (Away), 6:00 PM
12/17/13	Caston West Central (Away), 6:00 PM
12/19/13	North White MS (Away), 6:00 PM
1/11/14	MWC Finals (Away), 9:00 AM
1/13/14	Kankakee Valley Middle School (Home), 6:00 PM
1/14/14	Tri-County High School (Away), 6:00 PM
1/20/14	Rensselaer MS (Away), 6:30 PM
1/25/14	WCMS Tournament (Home), 9:00 AM

## BASKETBALL (BOYS 8)

11/19/13	North Newton High School (Home), 6:30 PM
11/21/13	South Newton South Newton Middle/High School (Home), 6:30 PM
11/23/13	Caston Caston Tourney (Away), 9:00 AM
12/2/13	Winamac Community Middle School (Home), 6:00 PM
12/5/13	North Judson High School (Away), 6:00 PM
12/9/13	Pioneer High School (Home), 6:00 PM
12/10/13	Knox MS Knox (Home), 5:30 PM
12/12/13	Frontier High School (Away), 6:00 PM
12/17/13	Caston - MWC 1st Round (Away), 6:00 PM
12/19/13	North White High School (Away), 6:00 PM
1/11/14	MWC Finals (Away), 9:00 AM
1/13/14	Kankakee Valley Middle School (Home), 6:00 PM
1/14/14	Tri-County High School (Away), 6:00 PM
1/20/14	Rensselaer MS Rensselaer (Away), 6:30 PM
1/25/14	WCMS Tournament (Home), 9:00 AM

## BASKETBALL (BOYS V)

11/23/13	Washington Township High School Washington Township Scrimmage (Home), 1:00 PM
11/26/13	Kouts Middle/High School (Away), 6:30 PM
11/30/13	Culver Community High School (Home), 5:00 PM
12/7/13	Rensselaer Central High S (Home), 6:00 PM
12/13/13	North Judson High School (Away), 6:00 PM
12/14/13	South Newton South Newton Middle/High School (Away), 6:00 PM
12/20/13	Frontier High School (Home), 6:00 PM
12/21/13	North Miami High School (Home), 6:00 PM
1/3/14	Winter Classic (Away), 6:00 PM
1/4/14	Winter Classic Finals (Home), 7:00 PM
1/10/14	Caston Caston High School (Away), 6:00 PM
1/17/14	Westville High School (Home), 6:00 PM

1/18/14	Washington Township High School (Away), 5:30 PM	1/20/14	Knox High School (Away), 6:00 PM
1/24/14	Pioneer High School (Home), 6:00 PM	1/23/14	Kankakee Valley High School (Home), 6:00 PM
1/31/14	Winamac Community High School (Home), 6:00 PM	1/27/14	Rensselaer Central High S (Away), 6:30 PM
2/1/14	Morgan Township High School (Away), 6:00 PM	1/28/14	Frontier High School (Away), 6:00 PM
2/8/14	Tri-County High School (Home), 6:00 PM	1/28/14	North White High School (Home), 6:00 PM
2/13/14	La Crosse High School (Home), 6:30 PM	2/3/14	Washington Township High School (Home), 6:00 PM
2/18/14	North Newton High School (Away), 6:00 PM	2/10/14	Caston Caston High School (Home), 6:00 PM
2/21/14	North White High School (Away), 6:00 PM		
2/27/14	Covenant Christian High School-Demotte (Away), 6:00 PM		
3/4/14	IHSAA SECTIONAL (Home), 6:00 PM		
3/7/14	IHSAA SECTIONAL (Home), 6:00 PM		
3/8/14	IHSAA SECTIONAL FINALS (Home), 7:00 PM		
3/15/14	IHSAA Regional (Away), 10:00 AM		
3/22/14	IHSAA Semi State (Away), 4:00 PM		
3/29/14	IHSAA State Finals (Away), 10:00 AM		

### **BASKETBALL (BOYS JV)**

11/26/13	Kouts Middle/High School (Away), 6:30 PM		
11/30/13	Culver Community High School (Home), 5:00 PM		
12/7/13	Rensselaer MS Rensselaer Central High S (Home), 5:00 PM		
12/13/13	North Judson High School (Away), 6:00 PM		
12/14/13	South Newton South Newton Middle/High School (Away), 6:00 PM		
12/20/13	Frontier High School (Home), 6:00 PM		
12/21/13	North Miami High School (Home), 6:00 PM		
1/10/14	Caston Caston High School (Away), 6:00 PM		
1/17/14	Westville High School (Home), 6:00 PM		
1/18/14	Washington Township High School (Away), 5:30 PM		
1/24/14	Pioneer High School (Home), 6:00 PM		
1/31/14	Winamac Community High School (Home), 6:00 PM		
2/1/14	Morgan Township High School (Away), 6:00 PM		
2/8/14	Tri-County High School (Home), 6:00 PM		
2/13/14	La Crosse High School (Home), 6:30 PM		
2/18/14	North Newton High School (Away), 6:30 PM		
2/21/14	North White High School (Away), 6:00 PM		
2/27/14	Covenant Christian High School-Demotte (Away), 6:00 PM		

### **BASKETBALL (BOYS FR)**

12/2/13	South Newton South Newton Middle/High School (Home), 6:30 PM		
12/9/13	Pioneer High School (Away), 6:00 PM		
12/12/13	Twin Lakes Senior High School (Home), 6:00 PM		
12/16/13	Tri-County High School (Away), 6:00 PM		
1/9/14	Kankakee Valley High School (Away), 6:00 PM		
1/11/14	MWC Finals (Away), 9:00 AM		
1/14/14	Winamac Community High School (Away), 5:00 PM		

### **WRESTLING (BOYS V)**

12/5/13	Frontier High School (Away), 6:00 PM		
12/7/13	Winamac Super (Away), 9:00 AM		
12/14/13	Rensselaer Central High S RCHS Invitational (Away), 8:00 AM		
12/14/13	Rensselaer MS Rensselaer Inv. (Away), 9:00 AM		
12/20/13	Caston Caston Inv. (Away), 5:00 PM		
12/21/13	Caston Caston Inv. (Away), 9:00 AM		
1/4/14	Twin Lakes Inv. (Away), 8:00 AM		
1/11/14	Pioneer Inv. (Away), 9:00 AM		
1/14/14	North Newton High School (Home), 6:30 PM		
1/16/14	Knox High School (Away), 6:30 PM		
1/18/14	Rochester Rochester Super 8 (Away), 8:00 AM		
1/21/14	North Judson High School (Home), 6:00 PM		
1/25/14	RCHS 9/10 INV. (Away), 9:00 AM		
1/25/14	MWC (Away), 10:00 AM		
2/1/14	IHSAA Sectional (Away), 9:00 AM		
2/8/14	IHSAA Regional - Individual (Away), 9:00 AM		
2/15/14	IHSAA Semi-State Individual (Away), 9:00 AM		
2/22/14	IHSAA State Finals - Indianapolis (Away), 9:00 AM		

### **BASKETBALL (GIRLS 7)**

1/27/14	South Newton (Away), 6:30 PM		
1/28/14	Frontier High School (Home), 6:00 PM		
1/30/14	North White MS (Home), 6:00 PM		
2/3/14	Knox MS (Home), 5:30 PM		
2/6/14	Caston (Home), 6:00 PM		
2/10/14	Pioneer High School (Away), 6:00 PM		
2/13/14	North Judson High School (Home), 6:00 PM		
2/15/14	Winamac Tournament (Away), 10:00 AM		
2/17/14	North Newton High School (Away), 6:30 AM		
2/25/14	Tri-County High School (Home), 6:00 PM		
2/27/14	Rensselaer MS (Home), 6:30 PM		
3/1/14	Rensselaer Tourney (Away), 9:30 AM		
3/3/14	Winamac Community Middle School (Away), 6:00 PM		
3/8/14	MWC Finals (Away), 10:00 AM		

## BASKETBALL (GIRLS 8)

1/27/14	South Newton (Away), 6:30 PM
1/28/14	Frontier High School (Home), 6:00 PM
1/30/14	North White MS North White (Home), 6:00 PM
2/3/14	Knox High School (Home), 5:30 PM
2/6/14	Caston Caston High School (Home), 6:00 PM
2/10/14	Pioneer High School (Away), 6:00 PM
2/13/14	North Judson High School (Home), 6:00 PM
2/15/14	Knox MS Knox Toumey - 8 (Away), 10:00 AM
2/17/14	North Newton High School (Away), 6:30 PM
2/25/14	Tri-County High School (Home), 6:00 PM
2/27/14	Rensselaer MS Rensselaer (Home), 6:30 PM
3/1/14	Rensselaer MS Rensselaer Tourney (Away), 9:30 AM
3/3/14	Winamac Community Middle School (Away), 6:00 PM
3/8/14	MWC Finals (Away), 10:00 AM

## WRESTLING (BOYS MS)

2/13/14	Kankakee Valley Middle School (Home), 6:00 PM
2/17/14	Rensselaer Central High S Rensselaer (Home), 6:00 PM
2/20/14	North White High School (Away), 6:00 PM
2/25/14	Winamac Community Middle School (Home), 5:00 PM
2/27/14	Frontier High School (Home), 6:00 PM
3/1/14	MWC (Away), 10:00 AM
3/3/14	North Newton High School (Home), 6:30 PM
3/6/14	Knox High School (Home), 5:30 PM
3/8/14	Rochester Rochester Individual Inv. (Away), 9:00 AM
3/11/14	Hebron High School (Away), 6:00 PM
3/13/14	Kankakee Valley Middle School (Away), 6:00 PM
3/18/14	North Judson High School (Home), 6:00 PM

## TRACK & FIELD (CO-ED V)

3/25/14	North White High School (Away), 4:30 PM
4/8/14	Winamac Community High School (Home), 4:30 PM
4/17/14	Frontier/ C. Prairie (Away), 4:30 PM
4/21/14	NW / Pioneer (Away), 4:30 PM
4/22/14	Caston TC / Caston (Home), 5:00 PM
4/25/14	North Miami Relays (Away), 5:30 PM
4/29/14	South Newton, North Newton High School South Newton / N.Newon (Away), 5:30 PM
5/2/14	Bi-County (Away), 5:30 PM
5/6/14	Oregon-Davis Jr/Sr High School (Away), 5:30 PM
5/9/14	MWC (Away), 5:00 PM
5/13/14	MWC Reschedule Date (Away), 5:00 PM
5/13/14	North Judson High School (Home), 5:00 PM
5/20/14	Girls Sectional (Away), 5:30 PM
5/22/14	Boys Sectional (Away), 5:30 PM
5/27/14	IHSAA Girls Regional (Away), 6:00 PM
5/29/14	IHSAA Boys Regional (Away), 6:00 PM
6/6/14	IHSAA STATE FINALS (Away), 3:00 PM
6/7/14	IHSAA STATE FINALS (Away), 3:00 AM

## SOFTBALL (GIRLS V)

3/25/14	Delphi Community High School Delphi - Scrimmage (Away), 5:00 PM
4/5/14	North Newton High School (Home), 10:00 AM
4/10/14	La Crosse High School (Home), 5:30 PM
4/12/14	Westville High School (Home), 10:00 AM
4/15/14	Rensselaer Central High S (Home), 5:00 PM
4/15/14	Rensselaer - JV (Home), 7:00 PM
4/17/14	Argos Jr/Sr. High School (Away), 5:00 PM
4/17/14	Washington Township High School (Home), 5:30 PM
4/19/14	Culver Community High School (Home), 10:00 AM
4/21/14	Kankakee Valley High School (Home), 5:30 PM
4/22/14	Kouts Middle/High School (Away), 5:30 PM
4/22/14	Kouts - JV (Away), 7:00 PM
4/24/14	Winamac Community High School (Home), 5:00 PM
4/26/14	BOONE GROVE HIGH SCHOOL, North Newton High School West Central Tournament (Home), 10:00 AM
4/28/14	Caston Caston High School (Away), 5:00 PM
5/1/14	Tri-County High School (Home), 4:30 PM
5/1/14	Tri County - JV (Home), 6:00 PM
5/3/14	North Judson High School (Away), 10:00 AM
5/6/14	South Newton (Away), 5:30 PM
5/6/14	South Newton - JV (Away), 7:00 PM
5/9/14	North White High School (Away), 4:30 PM
5/12/14	Morgan Township High School (Home), 5:30 PM
5/13/14	Knox High School (Away), 5:30 PM
5/15/14	Pioneer High School (Home), 5:00 PM
5/15/14	Pioneer - JV (Home), 6:00 PM
5/20/14	Frontier High School (Home), 5:00 PM
5/20/14	Frontier - JV (Home), 6:30 PM
5/22/14	South Central HS-Union Mills (Away), 5:30 PM
5/26/14	IHSAA SECTIONAL (Away), 5:00 PM
5/28/14	IHSAA SECTIONAL CHAMPIONSHIP (Away), 5:00 PM
6/7/14	IHSAA REGIONAL (Away), 10:00 AM
6/14/14	IHSAA STATE FINALS (Away), 6:00 PM



## BASEBALL (BOYS V)

4/5/14	South Newton South Newton Middle/High School (Home), 10:00 AM
4/10/14	North Judson High School (Away), 5:00 PM
4/12/14	North White High School (Home), 10:00 AM
4/14/14	La Crosse High School (Away), 5:30 PM
4/17/14	Washington Township High School (Home), 5:45 PM
4/19/14	Pioneer High School (Home), 10:00 AM
4/21/14	Rensselaer Central High S (Away), 5:30 PM
4/22/14	Culver Military /Culver G (Away), 4:45 PM
4/24/14	Rochester HS/MS (Home), 5:00 PM
4/26/14	Caston Caston High School (Home), 10:00 AM
4/28/14	Argos Jr/Sr. High School (Away), 4:45 PM
5/1/14	North Newton High School (Home), 5:30 PM
5/3/14	Frontier High School (Away), 11:00 AM
5/6/14	Faith Christian School-Lafayette Lafayette Faith Christian (Away), 5:00 PM
5/8/14	Kankakee Valley High School (Away), 5:30 PM
5/10/14	Tri-County High School (Away), 10:00 AM
5/12/14	Oregon-Davis Jr/Sr High School (Home), 5:30 PM
5/15/14	Morgan Township High School (Home), 5:30 PM
5/16/14	Winamac Community High School (Away), 4:30 PM
5/20/14	Knox High School (Home), 5:30 PM
5/22/14	Covenant Christian High School-Demotte (Away), 5:30 PM
5/29/14	IHSAA SECTIONAL (Away), 5:00 PM
6/7/14	IHSAA REGIONAL (Away), 10:00 AM
6/14/14	IHSAA SEMI STATE (Away), 10:00 AM
6/21/14	IHSAA STATE FINALS (Away), 11:00 AM

## TRACK & FIELD (CO-ED MS)

4/14/14	Tri-County High School (Away), 4:30 PM
4/17/14	South Newton (Away), 5:30 PM
4/21/14	Rensselaer MS (Away), 5:30 PM
4/24/14	N.J.S.P./N.White (Away), 5:30 PM
4/28/14	Pioneer High School (Home), 4:30 PM
5/5/14	Winamac/ N.White (Away), 4:30 PM
5/8/14	N.Newton/N.Judson (Away), 5:30 PM
5/12/14	Caston Frontier/ Caston (Home), 5:00 PM
5/16/14	MWC (Away), 5:30 PM
5/17/14	MWC RESCHEDULE DATE (Away), 11:00 AM

## GOLF (BOYS V)

4/15/14	NW,TC,Carroll (Away), 4:30 PM
4/19/14	Caston Caston Invite (Away), 8:00 AM
4/21/14	Pioneer High School (Away), 4:30 PM
4/24/14	Tri-County High School (Away), 4:30 PM
4/26/14	Bi-County (Away), 9:00 AM
4/28/14	Culver, Oregon Davis (Away), 5:30 PM
4/29/14	North Judson High School (Home), 4:30 PM
5/1/14	Frontier,Carroll (Away), 4:30 PM
5/5/14	Rensselaer MS Rensselaer/Winamac (Away), 5:30 PM
5/6/14	Knox High School (Away), 5:00 PM
5/10/14	Pioneer Inv. (Away), 9:00 AM
5/12/14	South Newton South Newton Middle/High School (Home), 5:30 PM
5/13/14	Faith Christian School-Lafayette (Away), 5:00 PM
5/16/14	MWC (Away), 3:00 PM
5/20/14	Kankakee Valley High School (Away), 5:30 PM
5/22/14	North Judson High School (Away), 4:30 PM
5/27/14	Caston Caston High School (Away), 5:00 PM
6/6/14	IHSAA Sectional (Away), 8:00 AM

## FOOTBALL (BOYS MS)

4/19/14	Jamboree - 5/6 (Away), 10:00 AM
4/25/14	North White MS North White - 5/6 (Away), 4:15 PM
4/28/14	Frontier - 5/6 (Away), 4:15 PM
4/29/14	Tri County 5/6 (Home), 4:15 PM

## BASEBALL (BOYS JV)

4/22/14	Rensselaer MS CANCELLED - Rensselaer (Home), 4:30 PM
4/24/14	South Newton CANCELLED - South Newton Middle/High School (Home), 4:30 PM
4/28/14	North White MS CANCELLED - North White (Home), 4:30 PM
4/29/14	Pioneer High School CANCELLED - Pioneer High School (Away), 4:30 PM
5/20/14	CANCELLED - Tri-County (Away), 4:30 PM

